

Robert R.D.C. Hofmann  
Mayor

Rudy D. Iriarte  
Vice Mayor



Municipality of Sinajana  
Mayors' Council of Guam  
*Konsehelon Mahot Guåhan*  
P. O. Box 786 Hagåtña, Guam 96932  
Phone 671-472-6707 | 671-477-3323  
Fax 671-472-5084  
sinajanamayorsoffice@gmail.com

RECEIVED  
SEP 18 2020  
Lillian Kcsaka

September 17, 2020

To: Director, Department of Revenue & Taxation  
I Maga'hågan Guåhan  
Speaker of the Guam Legislature  
Office of Public Accountability

From: Mayor, Vice Mayor and MPC, Municipality of Sinajana

SUBJECT: Fiscal Year 2019 - 1st Quarter Report  
RE: Non-Appropriated Fund

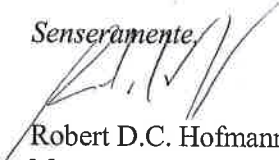
RECEIVED  
SEP 18 2020  
MAYORS' COUNCIL  
OF GUAM

*Håfa Adai!*

Pursuant to Public Law (P.L.) 30-68 granted individual Mayors the authority to sponsor and approve concessions, festivals, fiestas, or other village events associated with the promotion of the Chamorro culture, tradition, heritage and tourism, submitted herewith is the Fiscal Year 2019 - 1st Quarter Report for the Non-Appropriated Fund (NAF) for the Sinajana Mayor's Office and Municipal Planning Council.

Should you have any questions, please feel free to contact us at the numbers above.

*Senseramente,*

  
Robert D.C. Hofmann  
Mayor

Attached: Revenue and Expenditure Summary Report

cc: Sinajana Municipal Planning Council  
Executive Director, MCOG file

DISTRICT: SINAJANA MAYOR'S OFFICE  
 FISCAL YEAR: 2019  
 NON-APPROPRIATED FUNDS (NAF)  
 REVENUE AND EXPENDITURE SUMMARY REPORT  
 1ST QTR    2ND QTR    3RD QTR    4TH QTR

9-27-20

REVENUE	
DONATION (CASH)	\$ 615.00
DONATION (IN-KIND)	\$ -
FACILITY USE	\$ -
FUNDRAISING ACTIVITIES: SINAJANA COMMUNITY BINGO	\$ 32,525.85
GRANTS	\$ 5,000.00
PROGRAM REGISTRATION	\$ 7,280.00
OTHER: CIVIL WEDDING/EVENT HOSTING/OFFICE REIMBURSEMENT	\$ -
TOTAL REVENUE	\$ 45,420.85

OPERATIONS	
220 TRAVEL (OFF ISLAND)	\$ -
230 CONTRACTUAL SERVICES	\$ 6,181.05
233 OFFICE SPACE RENTAL/FACILITY USE	\$ -
240 SUPPLIES & MATERIALS	\$ 11,996.35
250 EQUIPMENT	\$ -
270 WORKERS COMPENSATION	
COMMUNITY PROGRAMS: STIPEND	\$ 1,205.00
SINAJANA COMMUNITY BINGO PAYROLL	\$ 15,703.88
EMPLOYEE PERFORMANCE REVIEW	\$ 6,247.12
271 DRUG TESTING	\$ -
290 MISCELLANEOUS	
BANK SERVICE FEES	\$ -
COMMUNITY PROGRAMS REFUND	\$ -
DONATIONS	\$ 1,555.00
FOOD ITEMS: EVENT HOSTINGS/PROGRAM FEEDINGS	\$ 5,746.43
FUNDRAISERS	\$ -
HUMANITARIAN ASSISTANCE	\$ 925.00
SPONSORSHIP	\$ -
STIPEND FEE	\$ -
TAX	\$ 1,420.70
SUMMER/CHRISTMAS CAMP EXPENSES	\$ -
OTHERS: HARLAND CHECK ORDERS/PRIZES/AWARDS	\$ -
TOTAL OPERATIONS	\$ 50,980.53

UTILITIES	
361 POWER	\$ -
362 WATER/SEWER	\$ -
363 TELEPHONE	\$ -
TOTAL UTILITIES	\$ -

CAPITAL OUTLAY	
450 CAPITAL OUTLAY	\$ -
TOTAL CAPITAL OUTLAY	\$ -

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RCUO AT CENTRAL FILE  
SEP 18 '20 @ 10:38  
Lillian Kosaka

September 17, 2020

To: Director, Department of Revenue & Taxation  
I Maga'hågan Guåhan  
Speaker of the Guam Legislature  
Office of Public Accountability

From: Mayor, Vice Mayor and MPC, Municipality of Sinajana

SUBJECT: Fiscal Year 2019 - 1st Quarter Report  
RE: Sinajana Senior Citizens Center Operations

RECEIVED  
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MAYORS' COUNCIL  
OF GUAM

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Attached: Revenue and Expenditure Summary Report

cc: Sinajana Municipal Planning Council  
Executive Director, MCOG file

DISTRICT: SINAJANA SENIOR CENTER OPERATIONS  
 FISCAL YEAR: 2019  
 NON-APPROPRIATED FUNDS (NAF)  
 REVENUE AND EXPENDITURE SUMMARY REPORT  
 (  ) 1ST QTR (  ) 2ND QTR (  ) 3RD QTR (  ) 4TH QTR

9.22.2018  
*[Signature]*

REVENUE	
DONATION (CASH)	\$ -
DONATION (IN-KIND)	\$ -
FACILITY USE	\$ -
FUNDRAISING ACTIVITIES: SINAJANA SENIOR CENTER BINGO	\$ 7,902.88
GRANTS	\$ -
OTHER:	\$ -
TOTAL REVENUE	\$ 7,902.88

OPERATIONS	
220 TRAVEL (OFF ISLAND)	\$ -
230 CONTRACTUAL SERVICES	\$ 720.00
REPAIRS	\$ -
LICENSE	\$ -
233 OFFICE SPACE RENTAL/FACILITY USE	\$ -
240 SUPPLIES & MATERIALS	\$ 1,537.00
250 EQUIPMENT & PARTS	\$ -
270 WORKERS COMPENSATION	\$ -
271 DRUG TESTING	\$ -
290 MISCELLANEOUS	
BANK SERVICE FEES	\$ -
STIPEND FEE	\$ -
DONATIONS	\$ -
FUNDRAISERS	\$ -
FOOD ITEMS: EVENT HOSTINGS/PROGRAM FEEDINGS	\$ 8,039.39
HUMANITARIAN ASSISTANCE	\$ -
INCREASE CHANGE FUND	\$ -
OTHERS: HARLAND CHECK ORDERS/PRIZES/AWARDS	\$ 113.60
TOTAL OPERATIONS	\$ 10,409.99

UTILITIES	
361 POWER	\$ -
362 WATER/SEWER	\$ -
363 TELEPHONE	\$ -
TOTAL UTILITIES	\$ -

CAPITAL OUTLAY	
450 CAPITAL OUTLAY	
TOTAL CAPITAL OUTLAY	

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NOV 01 09 10 AM '20  
FEB 18 '20

Lillian Kosaka

September 17, 2020

To: Director, Department of Revenue & Taxation  
I Maga'hågan Guåhan  
Speaker of the Guam Legislature  
Office of Public Accountability

From: Mayor, Vice Mayor and MPC, Municipality of Sinajana

SUBJECT: Fiscal Year 2019 - 2nd Quarter Report  
RE: Non-Appropriated Fund

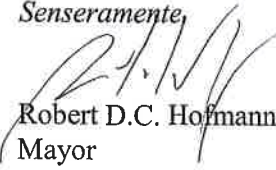
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*Senseramente,*

  
Robert D.C. Hofmann  
Mayor

Attached: Revenue and Expenditure Summary Report

cc: Sinajana Municipal Planning Council  
Executive Director, MCOG file

DISTRICT: SINAJANA MAYOR'S OFFICE  
 FISCAL YEAR: 2019  
 NON-APPROPRIATED FUNDS (NAF)  
 REVENUE AND EXPENDITURE SUMMARY REPORT  
 ( ) 1ST QTR ( v ) 2ND QTR ( ) 3RD QTR ( ) 4TH QTR

9-22-20  
 NO

REVENUE	
DONATION (CASH)	\$ 1,800.00
DONATION (IN-KIND)	\$ -
FACILITY USE	\$ 200.00
FUNDRAISING ACTIVITIES: SINAJANA COMMUNITY BINGO	\$ 21,400.50
GRANTS	\$ 8,000.00
PROGRAM REGISTRATION	\$ 2,550.00
OTHER: CIVIL WEDDING/EVENT HOSTING/OFFICE REIMBURSEMENT	\$ -
TOTAL REVENUE	\$ 33,950.50

OPERATIONS	
220 TRAVEL (OFF ISLAND)	\$ -
230 CONTRACTUAL SERVICES	\$ 413.99
233 OFFICE SPACE RENTAL/FACILITY USE	\$ -
240 SUPPLIES & MATERIALS	\$ 8,944.39
250 EQUIPMENT	\$ -
270 WORKERS COMPENSATION	
COMMUNITY PROGRAMS: STIPEND	\$ 2,880.00
SINAJANA COMMUNITY BINGO PAYROLL	\$ 13,977.13
EMPLOYEE PERFORMANCE REVIEW	\$ -
271 DRUG TESTING	
	\$ -
290 MISCELLANEOUS	
BANK SERVICE FEES	\$ -
COMMUNITY PROGRAMS REFUND	\$ -
DONATIONS	\$ 350.65
FOOD ITEMS: EVENT HOSTINGS/PROGRAM FEEDINGS	\$ 2,181.58
FUNDRAISERS	\$ -
HUMANITARIAN ASSISTANCE	\$ 220.00
SPONSORSHIP	\$ -
STIPEND FEE	\$ -
TAX	\$ 1,092.06
SUMMER/CHRISTMAS CAMP EXPENSES	\$ -
OTHERS: HARLAND CHECK ORDERS/PRIZES/AWARDS	\$ 227.20
TOTAL OPERATIONS	\$ 30,287.00

UTILITIES	
361 POWER	\$ -
362 WATER/SEWER	\$ -
363 TELEPHONE	\$ -
TOTAL UTILITIES	\$ -

CAPITAL OUTLAY	
450 CAPITAL OUTLAY	\$ -
TOTAL CAPITAL OUTLAY	\$ -

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I Maga'hågan Guåhan  
Speaker of the Guam Legislature  
Office of Public Accountability

From: Mayor, Vice Mayor and MPC, Municipality of Sinajana

SUBJECT: Fiscal Year 2019 - 2nd Quarter Report  
RE: Sinajana Senior Citizens Center Operations

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SEP 18 2020  
MAYORS' COUNCIL  
OF GUAM

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*Senseramente,*

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Mayor

Attached: Revenue and Expenditure Summary Report

cc: Sinajana Municipal Planning Council  
Executive Director, MCOG file

DISTRICT: SINAJANA SENIOR CENTER OPERATIONS  
 FISCAL YEAR: 2019  
 NON-APPROPRIATED FUNDS (NAF)  
 REVENUE AND EXPENDITURE SUMMARY REPORT  
 ( ) 1ST QTR ( v ) 2ND QTR ( ) 3RD QTR ( ) 4TH QTR

9-22-20  
 MS

REVENUE	
DONATION (CASH)	\$ -
DONATION (IN-KIND)	\$ -
FACILITY USE	\$ -
FUNDRAISING ACTIVITIES: SINAJANA SENIOR CENTER BINGO	\$ 9,127.58
GRANTS	\$ -
OTHER:	\$ -
TOTAL REVENUE	\$ 9,127.58

OPERATIONS	
220 TRAVEL (OFF ISLAND)	\$ -
230 CONTRACTUAL SERVICES	\$ 280.00
REPAIRS	\$ -
LICENSE	\$ -
233 OFFICE SPACE RENTAL/FACILITY USE	\$ -
240 SUPPLIES & MATERIALS	\$ 3,385.15
250 EQUIPMENT & PARTS	\$ 200.00
270 WORKERS COMPENSATION	\$ -
271 DRUG TESTING	\$ -
290 MISCELLANEOUS	
BANK SERVICE FEES	\$ -
STIPEND FEE	\$ -
DONATIONS	\$ -
FUNDRAISERS	\$ -
FOOD ITEMS: EVENT HOSTINGS/PROGRAM FEEDINGS	\$ 4,178.31
HUMANITARIAN ASSISTANCE	\$ -
INCREASE CHANGE FUND	\$ -
OTHERS: HARLAND CHECK ORDERS/PRIZES/AWARDS	\$ -
TOTAL OPERATIONS	\$ 8,043.46

UTILITIES	
361 POWER	\$ -
362 WATER/SEWER	\$ -
363 TELEPHONE	\$ -
TOTAL UTILITIES	\$ -

CAPITAL OUTLAY	
450 CAPITAL OUTLAY	
TOTAL CAPITAL OUTLAY	



**Robert R.D.C. Hofmann**  
Mayor

**Rudy D. Iriarte**  
Vice Mayor



9-22-20  
ms



Municipality of Sinajana  
Mayors' Council of Guam

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FOUD AT CENTRAL  
SEP 18 2020 @ 09:37  
Lillian Kosaka

September 17, 2020

To: Director, Department of Revenue & Taxation  
I Maga'hågan Guåhan  
Speaker of the Guam Legislature  
Office of Public Accountability

From: Mayor, Vice Mayor and MPC, Municipality of Sinajana

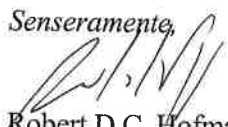
SUBJECT: Fiscal Year 2018 - 4th Quarter Report  
RE: Non-Appropriated Fund

**RECEIVED**  
SEP 18 2020  
**MAYORS' COUNCIL  
OF GUAM**

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Mayor

Attached: Revenue and Expenditure Summary Report

cc: Sinajana Municipal Planning Council  
Executive Director, MCOG file

DISTRICT: SINAJANA MAYOR'S OFFICE  
 FISCAL YEAR: 2018  
 NON-APPROPRIATED FUNDS (NAF)  
 REVENUE AND EXPENDITURE SUMMARY REPORT  
 ( ) 1ST QTR ( ) 2ND QTR ( ) 3RD QTR (x) 4TH QTR

9-22-20  
*[Handwritten signature]*

REVENUE	
DONATION (CASH)	\$ 390.00
DONATION (IN-KIND)	\$ -
FACILITY USE	\$ -
FUNDRAISING ACTIVITIES: SINAJANA COMMUNITY BINGO	\$ 32,260.20
GRANTS	\$ -
PROGRAM REGISTRATION	\$ 790.00
OTHER: CIVIL WEDDING/EVENT HOSTING/OFFICE REIMBURSEMENT	\$ 50.00
SPONSORSHIP	\$ 250.00
<b>TOTAL REVENUE</b>	<b>\$ 33,740.20</b>

OPERATIONS	
220 TRAVEL (OFF ISLAND)	\$ -
230 CONTRACTUAL SERVICES	\$ 5,194.00
233 OFFICE SPACE RENTAL/FACILITY USE	\$ -
240 SUPPLIES & MATERIALS	\$ 13,507.07
250 EQUIPMENT	\$ -
270 WORKERS COMPENSATION	\$ 18,811.19
EMPLOYEE PERFORMANCE REVIEW	\$ -
271 DRUG TESTING	\$ -
290 MISCELLANEOUS	
BANK SERVICE FEES	\$ 210.00
COMMUNITY PROGRAMS REFUND	\$ 248.28
DONATIONS	\$ 300.00
FOOD ITEMS: EVENT HOSTINGS/PROGRAM FEEDINGS	\$ 4,487.76
FUNDRAISERS	\$ -
HUMANITARIAN ASSISTANCE	\$ 320.00
SPONSORSHIP	\$ 1,225.60
STIPEND FEE: COMMUNITY PROGRAMS	\$ 11,093.94
TAX	\$ 1,692.41
SUMMER/CHRISTMAS CAMP EXPENSES	\$ -
OTHERS: HARLAND CHECK ORDERS/PRIZES/AWARDS	\$ -
<b>TOTAL OPERATIONS</b>	<b>\$ 57,090.25</b>

UTILITIES	
361 POWER	\$ -
362 WATER/SEWER	\$ -
363 TELEPHONE	\$ -
<b>TOTAL UTILITIES</b>	<b>\$ -</b>

CAPITAL OUTLAY	
450 CAPITAL OUTLAY	\$ 12,063.67
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ -</b>

Robert R.D.C. Hofmann  
Mayor

Rudy D. Iriarte  
Vice Mayor



9-22-20  
*[Signature]*



Municipality of Sinajana  
Mayors' Council of Guam  
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BOARD OF CENTRAL FINANCE  
SEP 18 2020 AM 10:57

Lillian Kosaka

September 17, 2020

To: Director, Department of Revenue & Taxation  
I Maga'hågan Guåhan  
Speaker of the Guam Legislature  
Office of Public Accountability

From: Mayor, Vice Mayor and MPC, Municipality of Sinajana

SUBJECT: Fiscal Year 2019 - 3rd Quarter Report  
RE: Non-Appropriated Fund

**RECEIVED**  
SEP 18 2020  
*[Signature]*  
**MAYORS' COUNCIL  
OF GUAM**

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*[Signature]*  
Robert D.C. Hofmann  
Mayor

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cc: Sinajana Municipal Planning Council  
Executive Director, MCOG file

DISTRICT: SINAJANA MAYOR'S OFFICE  
 FISCAL YEAR: 2019  
 NON-APPROPRIATED FUNDS (NAF)  
 REVENUE AND EXPENDITURE SUMMARY REPORT  
 ( ) 1ST QTR ( ) 2ND QTR (v) 3RD QTR ( ) 4TH QTR

*9-22-19*

REVENUE	
DONATION (CASH)	\$ 700.00
DONATION (IN-KIND)	\$ -
FACILITY USE	\$ -
FUNDRAISING ACTIVITIES: SINAJANA COMMUNITY BINGO	\$ 20,408.00
GRANTS	\$ -
PROGRAM REGISTRATION	\$ 49,995.50
OTHER: CIVIL WEDDING/EVENT HOSTING/OFFICE REIMBURSEMENT	\$ -
<b>TOTAL REVENUE</b>	<b>\$ 71,103.50</b>

OPERATIONS		
220	TRAVEL (OFF ISLAND)	\$ -
230	CONTRACTUAL SERVICES	\$ 15,469.35
233	OFFICE SPACE RENTAL/FACILITY USE	\$ -
240	SUPPLIES & MATERIALS	\$ 10,237.74
250	EQUIPMENT	\$ -
270	WORKERS COMPENSATION	
	COMMUNITY PROGRAMS: STIPEND	\$ 6,015.88
	SINAJANA COMMUNITY BINGO PAYROLL	\$ 11,551.73
	EMPLOYEE PERFORMANCE REVIEW	\$ -
271	DRUG TESTING	\$ -
290	MISCELLANEOUS	
	BANK SERVICE FEES	\$ -
	COMMUNITY PROGRAMS REFUND	\$ 1,450.00
	DONATIONS	\$ 1,400.00
	FOOD ITEMS: EVENT HOSTINGS/PROGRAM FEEDINGS	\$ 9,749.74
	HUMANITARIAN ASSISTANCE	\$ 200.00
	SPONSORSHIP	\$ 200.00
	TAX	\$ 952.03
	SUMMER/CHRISTMAS CAMP EXPENSES	\$ -
	OTHERS: HARLAND CHECK ORDERS/PRIZES/AWARDS	\$ 450.00
	<b>TOTAL OPERATIONS</b>	<b>\$ 57,676.47</b>

UTILITIES		
361	POWER	\$ -
362	WATER/SEWER	\$ -
363	TELEPHONE	\$ -
	<b>TOTAL UTILITIES</b>	<b>\$ -</b>

CAPITAL OUTLAY		
450	CAPITAL OUTLAY	\$ -
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ -</b>

Robert R.D.C. Hofmann  
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Rudy D. Iriarte  
Vice Mayor



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RCVD AT CENTRAL FILE  
SEP 18 '20 10:37

Lillian Kosaka

9-17-20  
[Signature]

September 17, 2020

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Speaker of the Guam Legislature  
Office of Public Accountability

From: Mayor, Vice Mayor and MPC, Municipality of Sinajana

SUBJECT: Fiscal Year 2019 - 3rd Quarter Report  
RE: Sinajana Senior Citizens Center Operations

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