



Regular Monthly Meeting
 10 a.m. Wednesday, December 6, 2017
 Mayors' Council Conference Room
 Hagåtña, Guam

MINUTES

President, Mayor Paul McDonald announced and gave the floor to Willie Flores, Manenggon Memorial Foundation president who spoke briefly of the upcoming Christmas party for World War II survivors to honor Christmases lost during WWII and is themed, Christmases Not Forgotten. The event is at 6 p.m. Tuesday, Dec. 19 at the Leo Palace Resort. Tickets are \$25 for survivors and \$50 for individuals. Family and corporate tables are also available for purchase. Mr. Flores asked village mayors to identify survivors who are indigent and unable to buy their own tickets and to get the word out to those manamko'.

I. CALL TO ORDER: *President* Mayor Paul McDonald called the meeting to order at 11:15 a.m.

II. ROLL CALL:

| | | |
|---------------------------|------------|-----------------------|
| ALIG, Jesse L.G. | Mayor | Piti |
| ALVAREZ, Dale E. | Mayor | Santa Rita |
| BENAVENTE, Frank A. | Vice Mayor | Dededo |
| BLAS, Jesse M. | Mayor | Yona |
| * CHARGUALAF, Ernest T. | Mayor | Merizo |
| CRUZ, John A. | Mayor | Hagåtña |
| DUENAS, Thomas J. | Vice Mayor | Mangilao |
| HOFMANN, Robert RDC | Mayor | Sinajana |
| LUJAN, Doris F. | Mayor | Inarajan |
| McDONALD, Paul M. | Mayor | Agana Heights |
| MATANANE, Rudy M. | Mayor | Yigo |
| PACO, Rudy A. | Mayor | Mongmong-Toto-Maite |
| RIVERA, Louise C. | Mayor | Tamuning-Tumon-Harmon |
| SALAS, Frankie A. | Mayor | Asan-Maina |
| * SAVARES, Melissa B. | Mayor | Dededo |
| SUSUICO, Kevin T. | Mayor | Agat |
| TAITAGUE, Vicente S. | Mayor | Talofofo |
| UNGACTA, Allan "Al" R.G. | Mayor | Mangilao |
| ○ BAUTISTA, Jessie P. | Vice Mayor | Barrigada |
| ○ BLAS, June U. | Mayor | Barrigada |
| ○ FEJERAN, Christopher J. | Vice Mayor | Agat |
| ○ GOGUE, Jessy C. | Mayor | Chalan Pago-Ordot |
| ○ IRIARTE, Rudy D. | Vice Mayor | Sinajana |
| ○ QUINATA, Johnny A. | Mayor | Umatac |
| ○ SANCHEZ, Anthony P. | Vice Mayor | Yigo |
| ○ SANTOS, Kenneth C. | Vice Mayor | Tamuning-Tumon-Harmon |

O = ABSENT * = LATE ** = OFF ISLAND R = REPRESENTATIVE

Sixteen (16) members present at time of roll call. A quorum was established.

ADMINISTRATIVE STAFF:

Angel R. Sablan
JoAnn Charfauros

Executive Director
Recording Secretary

III. RECITATION OF *INIFRESI*

IV. SECRETARY'S REPORT - Minutes of November 1, 2017 – **Mayor Louise Rivera made the motion to approve the report and seconded by Mayor Rudy Matanane. No further discussions or objections and the motion carried.**

TREASURER'S REPORT – **Mayor Rudy Matanane made the motion to approve the Report and seconded by Mayor Allan Ungacta. No further discussions or objections and the motion passed.**

Mayor Robert Hofmann stated that records show there was a balance of \$2001 from the 40th Anniversary funds. **Mayor Rudy Matanane made a motion to give \$1500 to the Christmas committee and seconded by Mayor Robert Hofmann. No further discussions or objections and the motion passed.**

Treasurer made clarification to all committee chairpersons to obtain three (3) price quotes over \$500 and to give justification such as a qualified invoice before requesting a check and expressed that he wanted to be accountable for the funds. If it's \$200 up to \$499, get a telephonic quote. How you operate your NAF is how we will operate the Revolving Fund. He asked that he be informed if a staff is doing the work assigned so it won't be questioned and there is communication. *Treasurer* pointed out that a committee should manage all the money and give him a report; when it's time for a deposit, to call him and a deposit will be made. You decide who's receiving the money, who's documenting the money, accounting for it, and then giving it to him for deposit. *Treasurer* asked that they all work together and communicate with him. *President* expressed that he agreed with the *Treasurer's* statements than to deal with the Public Auditor.

Mayor Robert Hofmann said the committee for the 40th Anniversary would have their final report by next week.

V. EXECUTIVE DIRECTOR'S REPORT:

1. Audience Request for MCOG Special Monthly Meeting December 20, 2017

- a. Dan Guerrero, Regional Community Plans Liaison Officer, JRM
Navy's Underground Fuel Line Installation Project Update
- b. Leilani M.B. Cruz, Administrative Officer, Guam Education Board
Board representation, bus stops, disaster response, and ground maintenance
- c. Uriah Perez, Community Liaison Officer, MCAG
RUTEX Exercise
- d. Chad Palomo, Program Coordinator, DSC, DPHSS (Jan. request)
Discuss Aging Network Services
- e. Patrick Lujan, PHEP Manager, DPHSS (Jan. request)
Public Health Emergency Preparedness

President said that because December is the busiest month of the year, the Special Monthly meeting would be cancelled and the speakers would be incorporated to January's meeting. There were no objections.

Mr. Uriah Perez said because RUTEX is the first week of January, he would meet with the individual mayors where the exercise would be.

Mayor Robert Hofmann made the motion to suspend the December Special Monthly meeting in light of the holiday season and move the requests to January. Seconded by Mayor Louise Rivera. No discussions or objections. The motion carried.

2. Communications –

a. **Fierce Catoc, Deloitte; Audit of FY 2017 Non-Appropriated Funds** – E-mail messages were sent in November to all 19 Districts by Mr. Catoc requesting several documents. ED said some of you have already turned in those documents and reminded the Body to make a commitment when you say you're going in, turn in your documents and don't keep extending and extending. The *Revolving Fund* would be audit last because the *Treasurer* would be off-island. The Council's goal is to improve the results of our audit.

b. **GSA Procurement/Plan Training** – Scheduled for Friday, January 12 from 9am-3pm at DOA Human Resources Training Room, 2nd floor of the ITC Bldg. in Tamuning for all the nineteen (19) Districts and three (3) administration staff.

c. **MCOG By-Laws; Amendment of** – ED reminded the Body this was brought up at last month's Regular Monthly meeting to amend the *By-laws* from twenty-six (26) elected officials to nineteen (19) villages. To make a quorum that would be eleven (11). This was discussed at the last *Executive Officers* meeting. Council president would put in an amendment.

d. **QUARTERLY APPROPRIATION EXPENDITURES REPORT** – ED reported a form and format would be made for all district administrative assistants to use so that it would be uniform. Admin. office would be calling all district administrative assistants or clerks to have a meeting. The expenditure report is for *Streets Maintenance and Beautification, Island-wide Village Beautification Projects, Public Safety and Social Education Programs* as mandated in P.L. 34-42. ED said if your assistant or clerk have records up to date it should be very easy to fill in those blanks.

President requested from the Body that if Districts don't come in with their report on a timely manner indicated, that we suspend the individual district expending any funds and for ED to take note of this. *President* asked the Body if they understood. The Body concurred. Mayor Rudy Matanane asked if this would be the way to do and let that village suffer. *President* replied, "Yes, because you are going to make the Council suffer; we don't want to mess the entire Council because of one individual." *President* said this had happened and it is still happening today where there are some vendors who don't want to accept our purchase orders because of a couple of the mayors. According to ED, the Public Auditor had made that recommendation. *President* said he brought it up to Auditor Brooks that he wanted to implement that rule.

ED stated that if a village continues to not follow procurement rules and regulations that they be suspended from being issued purchase orders. This report has to be prepared by the

villages because Admin. Office would not know how much of that purchase order was used; invoices are not submitted in a timely manner.

President stated that mayors and vice mayors have that authority to replace their administrative assistant if they are not doing their job and get somebody to do it the right way. Administrative Assistants would make mayors jobs easier if they knew their duties and responsibilities.

e. **RECYCLING FUNDS** – ED reported that EPA informed him yesterday that it should be going to the Attorney General's Office today from BBMR after that it would be expedited to the Governor's Office for signature then forward to Dept. of Administration.

VI. UNFINISHED BUSINESS

a. **MCOG 2017 CHRISTMAS PARTY UPDATE - Thursday, December 7, 2017 at Leo Palace- Chairman Mayor Jesse M. Blas.** Chair reported that the party is set and reminded the Body to make their payments to the *Treasurer*. The headcount was roughly 390 people. Expect fun games. There will be no raffles but prizes would be given out at the end of the night. The ballroom doors would open at 9 a.m. for Districts who want to decorate their tables but they must check in with security first to see the contents of what is being brought in. At that point, you could select an area for your group. No tickets would be sold at the door because the chair doesn't want assigned committee staff to be in the front all night; he wanted them to enjoy the party as well so they would be there for the first hour and a half and then shut down the reception. All the fundraising efforts came together to help support this party. Each employee gets a gift, male and female. Chair emphasized no children allowed. Sinajana Mayor's Office had offered games during the course of the evening. Those who reserved rooms have reserved parking. Dress 70's or come as you are.

b. **TRAVEL POLICY – Mayor Robert Hofmann, Mayor Melissa Savares, and Mayor Jessy Gogue** – Mayor Robert Hofmann reported that Mayor Jessy Gogue had requested documents and is more in the lead. No other report.

VII. NEW BUSINESS

1. **GUAM ISLANDER SOFTBALL ASSOCIATION 40's MEN'S TEAM; WORLD MASTERS CHAMPIONSHIP** – Several team members presented during the November Special Monthly meeting. *President* said the request was each mayor would contribute a certain amount other than the amount mayors would contribute for the individuals. *President* called for a motion to at least contribute \$500 from each mayor. **Mayor Rudy Matanane made the motion to contribute \$500 from each mayor from the Gaming Funds and seconded by Mayor Dale Alvarez.**

In discussion, Mayor Robert Hofmann said it cannot be done this way because this was what happened with the phonebook issue where not everybody is here and he would give individually rather from his account. Mayor Louise Rivera said there are too many groups going off-island representing Guam not just this team. Mayor Jesse Blas said, "The difference between all of these teams going off-island for any tournament in sport were they ever crowned world champions. It is a very prestigious award and then to get invited to the *Tournament of Champions*, the best of the best in the world are going up against each other; it's a very honorable thing to support. These are our islanders representing us." Mayor Blas said he encouraged every district to support this; there should not be a discussion on this.

Mayor Kevin Susuico said he supports this but there are some of those who are not present that may not support this. *President* said he would explain to those mayors who are absent.

Mayor Louise Rivera said because her *Gaming Funds* account is dedicated to repairs of her facilities, she would support them and give out of her pocket but does not agree touching that account. *President* said there's another account that could be used.

Mayor Jesse Alig amended the motion that it doesn't have to be specific to the Gaming Fund or whether from out of their pocket and if every district can contribute and commit at least \$500 and seconded by Mayor Dale Alvarez. Amended motion passed unanimously.

A vote by show of hands for the original motion passed.

President expressed that the \$500 does not matter where it comes from. ED announced that GNOC has a vendor number.

VIII. COMMITTEE REPORTS

1. BOARDS AND COMMISSIONS –

GDOE – Mayor Dale Alvarez asked representative, Mayor Rudy Matanane to look into his situation with Southern High School because they want their grass cut rain or shine. He had tried to contract this out but the cheapest he got was \$96,000 and he has only been given \$48,000 from the GMS funds. *President* said Council would invite the oversight chair Senator San Agustin and the principal. ED said the Board put in a request and the Body voted to place for the January Special Monthly.

MCOG STANDING COMMITTEES – No report.

IX. ANNOUNCEMENTS

➤ Today's luncheon hosted by ***Mongmong-Toto-Maite Mayor's Office***

X. ADJOURNMENT

Mayor John Cruz moved to adjourn the meeting and seconded by Mayor Vicente Taitague. *President* thanked Council members and adjourned the meeting at 12:02 p.m.

Attested by:

Transcribed by:



MAYOR DORIS F. LUJAN
Council Executive Secretary
16th Mayors' Council of Guam



ELAINE RA SCHAAF
Transcriber
MCOG – Administration



ATTENDANCE SHEET

Date: Wednesday, December 5, 2017

Time: 10:00 a.m.

FILE COPY

Type of Meeting: Regular

Special

Officers

CPD- 11:15
A- 12:00

PLACE OF MEETING: **MCOG Conference Room**

| MAYORS / VICE MAYORS | DISTRICT | CONTACT NOS. | SIGNATURE |
|--------------------------|---------------------------|--------------------------|--------------------|
| ALIG, Jesse L.G. | Piti | 472-1232/3 | <i>[Signature]</i> |
| ALVAREZ, Dale E. | Santa Rita | 565-2514/4337 | <i>[Signature]</i> |
| BAUTISTA, Jessie P. | Barrigada | 734-3859/25/34/36 | |
| BENAVENTE, Frank A. | Dededo | 632-5203/5019-637-9014 | <i>[Signature]</i> |
| BLAS, Jesse M. | Yona | 789-4798/0012/1525/6 | <i>[Signature]</i> |
| BLAS, June U. | Barrigada | 734-3859/25/34/36 | <i>[Signature]</i> |
| CHARGUALAF, Ernest T. | Merizo | 828-8312/2941 | <i>[Signature]</i> |
| CRUZ, John A. | Hagatna | 477-8045/47 | <i>[Signature]</i> |
| DUENAS, Thomas J. | Mangilao | 734-2163/5731 | <i>[Signature]</i> |
| FEJERAN, Christopher J. | Agat | 565-4335/2531/2524 | |
| GOGUE, Jessy C. | Chalan Pago-Ordot | 472-8302/477-1333 | |
| HOFMANN, Robert RDC | Sinajana | 472-6707/477-3323 | <i>[Signature]</i> |
| IRIARTE, Rudy D. | Sinajana | 472-6707/477-3323 | |
| LUJAN, Doris F. | Inarajan | 475-2509-11 | <i>[Signature]</i> |
| MATANANE, Rudy M. | Yigo | 653-9446/5248 | <i>[Signature]</i> |
| MCDONALD, Paul M. | Agana Hts. | 472-6393/8285/6 | <i>[Signature]</i> |
| PACO, Rudy A. | Mongmong-Toto-Maite | 477-6758/9090 | <i>[Signature]</i> |
| QUINATA, Johnny A. | Umatac | 828-2940/8258 | |
| RIVERA, Louise C. | Tamuning-Tumon-Harmon | 646-5211/8646 | <i>[Signature]</i> |
| SALAS, Frankie A. | Asan-Maina | 472-6581/479-2726 | <i>[Signature]</i> |
| SANCHEZ, Anthony P. | Yigo | 653-9446/5248 | |
| SANTOS, Kenneth C. | Tamuning-Tumon-Harmon | 646-5211/8646 | |
| SAVARES, Melissa B. | Dededo | 632-5203/5019/637-9014 | <i>[Signature]</i> |
| SUSUICO, Kevin JT | Agat | 565-4335/2531/2524 | <i>[Signature]</i> |
| TAITAGUE, Vicente S. | Talofoto | 789-1421/3262/4821 | <i>[Signature]</i> |
| UNGACTA, Allan R.G. | Mangilao | 734-2163/5731 | <i>[Signature]</i> |
| OFFICIAL REPRESENTATIVES | DISTRICT | SIGNATURE | |
| | | | |
| | | | |
| GUESTS | AGENCY/ORGANIZATION | CONTACT NO. | |
| <i>URIAH PEREZ</i> | <i>MCAG</i> | <i>355-2842</i> | |
| <i>WILLY FLORES</i> | <i>MANONGGON MEMORIAL</i> | | |
| <i>Chloe Babauta</i> | <i>PDN</i> | <i>646-1771/402-6387</i> | |
| | | <i>483-1421</i> | |
| | | | |
| | | | |