AS-M/NAF

Office of the Mayor
Municipality of Asan-Maina
Frankie A. Salas, Mayor

RECEIVED
JAN 13 2025 AJF 2:41pm
DEPT OF REVENUE & TAXATION
ADMIN - 04

January 13, 2025

MEMORANDUM

To: Dafne M. Shimizu, Director of Dept. of Revenue and Taxation
Honorable Speaker Frank F. Blas, Jr., 38th Guam Legislature
Honorable Lourdes A. Leon Guerrero, Governor of Guam
Benjamin J.F. Cruz, Public Auditor of Guam

CC: JoyJean Arceo, Executive Director, Mayors' Council of Guam

From: Mayor Frankie A. Salas, Municipality of Asan-Ma'ina

Subject: TRANSMITTAL OF FY 2025 1st QUARTER (NAF) REPORT

Buenas yan Hafa Adai! Submitted herewith is the Fiscal Year 2025 – 1st Quarter Report for Non-Appropriated Funds (NAF) pursuant to Public Law (P.L.) 30-68.

Should you need additional information regarding this matter, please feel free to contact me at 671-472-6581.

Respectfully,

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JAN 17 2025 JR
MAYORS' COUNCIL OF GUAM

Frankie A Salas
FRANKIE A. SALAS
MAYOR

cc:

Attachments

P.O. Box 786 Hagatna, Guam 96932/141 Nino Perdido Drive Asan, Guam 96910
Office Telephone: (671) 472-6581/479-2726/Fax: 472-6446
Email: asanmainamayor@gmail.com

DISTRICT: **ASAN - MAINA MAYOR'S OFFICE**
FISCAL YEAR: **FY 2025**
NON-APPROPRIATED FUNDS (NAF)
REVENUE AND EXPENDITURE SUMMARY
(XX) 1ST QTR ( ) 2ND QTR ( ) 3RD QTR ( ) 4TH QTR

REVENUE		
Donations	$	5,125.00
Facility Use	$	600.00
Fiesta Concessions	$	-
Flea Markets/Night Markets	$	-
Fundraising Activities	$	880.00
Liberation Activities	$	3,195.00
Program Registration	$	-
Grants	$	-
Civil Weddings	$	-
OTHER: (Deposit to maintain BOG account)	$	512.00
TOTAL REVENUE:	$	10,312.00

	OPERATIONS			
220	Travel (OFF-ISLAND)		$	-
230	Contractual Services		$	961.46
233	Office Space Rental		$	-
240	Supplies and Materials		$	1,983.72
250	Equipment		$	9,714.93
270	Wokers Compensation		$	-
271	Drug Testing		$	-
280	Sub-Recipient/Sub-Grant		$	-
290	MISCELLANEOUS		$	650.15
	Community Programs		$	-
	Donation to NPOs:			
	Food Items		$	-
	Fiesta Expenses			
	Humanitarian Assistance		$	200.00
	Sponsorships		$	1,597.50
	Other:		$	115.00
	TOTAL OPERATIONS		$	15,222.76

	UTILITIES			
361	Power		$	-
362	Water		$	-
363	Telephone		$	-
	TOTAL UTILITIES		$	-

	CAPITAL OUTLAY			
450	Capital Outlay:		$	-
	TOTAL CAPITAL OUTLAY		$	-

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JR
JAN 17 2025
MAYORS' COUNCIL
OF GUAM

NON-APPROPRIATED FUNDS (NAF) REPORT

1. Access to copies of all bank statements from October 01, 2024 through December 31, 2024

2. Access to Mayors' Council/Planning Council minutes of meetings to as applicable

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MAYORS' COUNCIL OF GUAM

3. NAF REPORT - FY 2025 1st Quarter

Date Received	Disbursements/Payments Made to	Date Disbursed	Check/Receipt No.	Description of Transactions	Amount	Object Classification
8/15/2024	BENSON	8/15/2024	547	SUPPLIES	$ 245.40	EQUIPMENT AND CLEANING SUPPLIES
9/6/2024	CTD COMMERCIAL TIRE DEPOT	9/6/2024	548	TIRES	$ 559.98	FOR AMMO OFFICIAL VEHICLE 2016 FORD FLATBED
8/28/2024	JIANNA S. GUITERREZ	8/28/2024	549	80TH LIBERATION	$ 1,597.50	CANDIDATE/SPONSOR PERCENTAGE
9/19/2024	NAPA AUTO PARTS	9/19/2024	554	AUTO PARTS	$ 57.97	FOR AMMO OFFICIAL VEHICLE 2015 TRUCK
9/24/2024	ERC MAINTENANCE	09/24/224	556	EQUIPMENT PARTS	$ 49.98	FOR BUSH CUTTER
09/252024	NAPA AUTO PARTS	9/25/2024	557	AUTO PARTS	$ 34.98	FOR AMMO OFFICIAL VEHICLE 2015 TRUCK
9/24/2024	MICROPAC, INC.	9/24/2024	558	OFFICE EQUIPMENT	$ 214.93	PRINTER OFFICE USE
10/4/2024	BENSON	10/4/2024	560	EQUIPMENT SUPPLIES	$ 154.78	FOR BUSH CUTTER
10/4/2024	JOE & FRANK'S AUTOSHOP	10/4/2024	561	SAFETY INSPECTION	$ 30.00	FOR AMMO OFFICIAL VEHICLE 2023 SEDAN/TRUCK
10/8/2024	NAPA AUTO PARTS	10/8/2024	562	AUTO PARTS	$ 57.97	FOR AMMO OFFICIAL VEHICLE 2015 TRUCK
10/10/2024	NAPA AUTO PARTS	10/10/2024	563	AUTO PARTS	$ 71.98	FOR AMMO OFFICIAL VEHICLE 2015 TRUCK
10/21/2024	ERC MAINTENANCE	10/21/2024	564	EQUIPMENT SUPPLIES	$ 338.98	FOR BUSH CUTTER
10/23/2024	COST-U-LESS	10/23/2024	565	SUPPLIES	$ 149.37	MPC HALLOWEEN VILLAGE ACTIVITY
11/13/2024	BENSON	11/13/2024	566	EQUIPMENT SUPPLIES	$ 83.76	FOR BUSH CUTTER
11/14/2024	CTD COMMERCIAL TIRE DEPOT	11/14/204	567	TIRES	$ 401.48	FOR AMMO OFFICIAL VEHICLE 2016 DODGE TRUCK
11/26/2024	JOSEPH J. CHOFFAT	11/26/2024	568	MEDICAL DONATION	$ 200.00	HUMANITARIAN
12/11/2024	NATIONAL OFFICE SUPPLY	12/11/2024	569	SUPPLIES	$ 55.83	OFFICE SUPPLIES
12/18/2024	JESUS A. ANGOGO- MPC	12/18/2024	570	CHRISTMAS LUNCH	$ 579.15	MPC CHRISTMAS PARTY LUNCH
12/20/2024	ERC MAINTENANCE	12/20/2024	571	TRAILER PRESSURE WASHER	$ 9,500.00	FOR USE AROUND CLEANING
12/23/2024	UNDERGROUND DUNGEON	12/23/2024	572	SANTA CLAUSE CUSTOM SET	$ 85.00	FOR USE 2024 CHRISTMAS CANDY RUN FESTIVITY
12/26/2024	MEGABYTE	12/26/2024	574	OFFICE SUPPLIES	$ 501.00	2021 PAST DUE INVOICES NOT PAID
12/26/2024	BENSON	12/26/2024	575	EQUIPMENT SUPPLIES	$ 181.72	FOR BUSH CUTTER / BLDG PAINT
12/27/2024	JAMAICAN GRILL	12/27/2024	576	LUNCH	$ 71.00	APPRECIATION LUNCH GFD - CHRISTMAS CANDY RUN

TOTAL EXPENDITURE $ 15,222.76

NON-APPROPRIATED FUNDS (NAF) REPORT

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3. NAF REPORT - FY 2025 1st Quarter

Date Received	Disbursements/Payments Made FROM	Date Deposited	Check/Cash/Receipt No.	Description	Amount	Object Classification
8/9/2024	MCOG	8/23/2024	1961	80TH LIBERATION	$ 3,195.00	CANDIDATE/SPONSOR PERCENTAGE
8/15/2024	DANIEL SWAVELY CONSULTING	8/23/2024	826	AD NOTICE	$ 512.00	MPC MEETING FINAL RESOLUTION
8/23/2024	MPC	8/23/2024	CASH #1375	MPC FUNDRAISING	$ 120.00	FEE AUGUST 2024 - CENTER
9/19/2024	MPC	9/19/2024	CASH #0672	MPC FUNDRAISING	$ 260.00	FEE SEPTEMBER 2024 - CENTER
9/24/2024	TOHGE COPORATION	10/4/2024	2245	RENTAL	$ 400.00	FEE JULY-DEC 2023 & JAN-JUNE 2024
10/11/2024	J'S JEWELERY	10/16/2024	3864	DONATION	$ 25.00	HALLOWEEN FESTIVITIES
10/11/2024	DIAMOND K	10/16/2024	14488	DONATION	$ 5,000.00	BEAUTIFICATION
10/16/2024	MPC	10/16/2024	CASH #0297	MPC FUNDRAISING	$ 300.00	FEE OCTOBER 2024 - CENTER
10/29/2024	TOHGE COPORATION	10/25/2024	054	RENTAL	$ 200.00	FEE JULY-DEC 2024
10/22/2024	GUAM SUNSHINE LIONS CLUB	11/13/2024	1178	DONATION	$ 100.00	HALLOWEEN FESTIVITIES
11/13/2054	MPC	11/13/2024	CASH #0616	MPC FUNDRAISING	$ 200.00	FEE NOVEMBER 2024 - CENTER

TOTAL REVENUE $ 10,312.00

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MAYORS' COUNCIL OF GUAM

AS-M/NAF

Gmail

Jerrilyn Topasna <jrtopasna.asanmaina@gmail.com>

FY 2025 NAF 1st Quarter Report

4 messages

Jerrilyn Topasna <jrtopasna.asanmaina@gmail.com> Mon, Jan 13, 2025 at 3:47 PM
To: Honorable Speaker <speakerblas@guamlegislature.gov>, Governor's Office <jessica.cruz@guam.gov>, Benjamin Cruz <bjcruz@guamopa.com>

Hafa Adai,

The attached file for FY 2025 (NAF) 1st Quarter Report for your perusal. Should you have any queries, please do not hesitate to contact our office at our numbers below. Thank you.

Please acknowledge receipt of this email.

Respectfully,
Jerrilyn R. Topasna
Administrative Assistant
Assan-Ma'ina Mayor's Office
jrtopasna.asanmaina@gmail.com

Tel: 671-472-6581/671-479-2726

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MAYORS' COUNCIL OF GUAM

FY 2025 1st Quarter Report NAF.pdf
917K

Benjamin Cruz <bjcruz@guamopa.com> Mon, Jan 13, 2025 at 5:20 PM
To: Jerrilyn Topasna <jrtopasna.asanmaina@gmail.com>

Receipt Acknowledged

Benjamin J. F. Cruz

Public Auditor

Office of Public Accountability – Guam

www.opaguam.org

Tel. (671) 475-0390 ext. 209

Fax (671) 472-7951

[Quoted text hidden]

Jessica Dydasco <jessica.cruz@guam.gov> Thu, Jan 16, 2025 at 3:16 PM

To: "jrtopasna.asanmaina@gmail.com" <jrtopasna.asanmaina@gmail.com>

Acknowledging receipt of your email.

[Quoted text hidden]

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Jessica Dydasco
Administrator
Central Files
Ufisinan I Maga'hågan Guahan
Office of the Governor of Guam
671-472-8931-6
Email: jessica.cruz@guam.gov

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917K

Frank Blas Jr. <speakerblas@guamlegislature.gov>
To: Jerrilyn Topasna <jrtopasna.asanmaina@gmail.com>
Cc: Governor's Office <jessica.cruz@guam.gov>, Benjamin Cruz <bjcruz@guamopa.com>

Thu, Jan 16, 2025 at 3:56 PM

Hafa Adåi,

This is to acknowledge receipt of your email and its attachments.

Si Yu'os Ma'åse'

Bernice Rivera
Administrative Assistant

Office of Speaker Frank F. Blas, Jr.

I Mina'trentai Ocho na Lihenslaturan Guåhan 38th Guam Legislature

Guam Congress Building, 163 Chalan Santo Papa, Hagatña

(671)969-6456
speakerblas@guamlegislature.gov

Guam Legislature (@GuamLegislature) | Twitter

information in this e-mail or any attachment in any manner. Instead, please reply to the sender that you have received this communication in error, and then immediately delete it. Thank you in advance for your cooperation.

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MAYORS' COUNCIL
OF GUAM

Office of the Mayor
Municipality of Asan-Maina
Frankie A. Salas, Mayor

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APR 15 2025
MAYORS' COUNCIL OF GUAM

April 14, 2025

MEMORANDUM

To: Marie Lizama, Director of Dept. of Revenue and Taxation
Honorable Speaker Frank F. Blas, Jr., 38th Guam Legislature
Honorable Lourdes A. Leon Guerrero, Governor of Guam
Benjamin J.F. Cruz, Public Auditor of Guam

CC: JoyJean Arceo, Executive Director, Mayors' Council of Guam

From: Mayor Frankie A. Salas, Municipality of Asan-Ma'ina

Subject: TRANSMITTAL OF FY 2025 2nd QUARTER (NAF) REPORT

Buenas yan Hafa Adai! Submitted herewith is the Fiscal Year 2025 – 2nd Quarter Report for Non-Appropriated Funds (NAF) pursuant to Public Law (P.L.) 30-68

Should you need additional information regarding this matter, please feel free to contact me at 671-472-6581.

Respectfully,

Frankie A Salas

FRANKIE A. SALAS
MAYOR

cc:

Attachments

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APR 14 2025
DEPT OF REVENUE & TAXATION
ADMIN - 03

P.O. Box 786 Hagatna, Guam 96932/141 Nino Perdido Drive Asan, Guam 96910
Office Telephone: (671) 472-6581/479-2726/Fax: 472-6446
Email: asanmainamayor@gmail.com

NON-APPROPRIATED FUNDS (NAF) REPORT

1. Access to copies of all bank statements from January 01, 2025 through March 31, 2025

2. Access to Mayors' Council/Planning Council minutes of meetings to as applicable

3. NAF REPORT - FY 2025 2nd Quarter

Date Received	Disbursements/Payments Made to	Date Disbursed	Check/Receipt No.	Description of Transactions	Amount	Object Classification
1/14/2025	BENSON	1/14/2025	577	SUPPLIES	$ 642.97	EQUIPMENT, PAINT AND CLEANING SUPPLIES
1/17/2025	SIGNWRITE SIGNS & GRAPHICS	1/17/2025	579	SAFETY SIGNS	$ 335.00	STOP & EXIT SIGNS
1/27/2025	MEGABYTE	1/27/2025	580	SUPPLIES	$ 249.99	INK FOR OFFICE PRINTER
1/27/2025	ERC MAINTENANCE	1/27/2025	581	EQUIPMENT SUPPLIES	$ 685.00	REPLACEMENT FOR RIDING MOWER
1/30/2025	HOME DEPOT	1/30/2025	582	SUPPLIES	$ 205.00	PAINT FOR FLOORING AND BUS SHELTER PROJECT
1/30/2025	HOME DEPOT	1/30/2025	585	SUPPLIES	$ 34.98	PAINT FOR FLOORING AND BUS SHELTER PROJECT
2/12/2025	LUCKY LOCKSMITH	2/12/2025	586	LOCK SERVICES	$ 120.00	STORAGE ROOM DEADBOLT REPLACEMENT
2/11/2025	NATIONAL OFFICE SUPPLY	2/11/2025	587	OFFICE SUPPLIES	$ 521.00	FILING CABINET / HANGING FOLDERS
2/20/2025	BENSON	2/20/2025	588	EQUIPMENT SUPPLIES	$ 178.88	.155 x 20 lbs. SQUARE TRIMMER LINE
2/28/2025	NAPA AUTO PARTS	2/28/2025	589	AUTO SUPPLIES	$ 137.34	VEHICLE MOTOR OIL / COOLANT
2/26/2025	ERC MAINTENANCE	2/26/2025	590	EQUIPMENT SUPPLIES	$ 199.43	TRIMMER HEAD, FIXED LINE FOR BUSH CUTTERS
2/25/2025	SUNNY CASH & CARRY	2/25/2025	591	SUPPLIES	$ 96.00	PLASTIC BAGS FOR FOOD COMMODITY
3/14/2025	SHIRLEY'S COFFEE SHOP	3/14/2025	593	LUNCHEON	$ 275.33	MPC LUNCHEON
3/25/2025	MEGABYTE	3/25/2025	594	OFFICE SUPPLIES	$ 149.90	3 INTERNAL HARD DRIVE FOR COMPUTER BACK UP
3/27/2025	HOME DEPOT	3/27/2025	598	EQUIPMENT SUPPLIES	$ 358.20	COMMERCIAL FANS FOR COMMUNITY CENTER USE

TOTAL EXPENDITURE $ 4,189.02

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NON-APPROPRIATED FUNDS (NAF) REPORT

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3. NAF REPORT - FY 2025 2nd Quarter

Date Received	Disbursements/Payments Made FROM	Date Deposited	**Check/Cash/Receipt No.**	Description	Amount	Object Classification
1/13/2025	MPC	1/13/2025	CASH / #0374	MPC FUNDRAISING	$ 260.00	FEE DECEMBER 22, 2024 - COMMUNITY CENTER USE
1/23/2025	MPC	1/23/2025	CASH / #0632	MPC FUNDRAISING	$ 303.00	FEE JANUARY 19, 2025 - COMMUNITY CENTER USE
2/6/2025	CHELSY QUINATA - RESIDENT	2/6/2025	CASH / #0909	RESERVATION	$ 250.00	FEE FOR COMMUNITY CENTER USE
2/18/2025	MPC	2/18/2025	CASH / #2230	MPC FUNDRAISING	$ 339.00	FEE FEBRUARY 16,2025 - COMMUNITY CENTER USE
3/4/2025	GEDA	3/4/2025	CK# 48515	GRANT FUND	$ 20,000.00	VILLAGE STREET LIGHTS
3/19/2025	MPC	3/19/2025	CASH / #0373	MPC FUNDRAISING	$ 363.00	FEE MARCH 16, 2025 - COMMUNITY CENTER USE
3/24/2025	TOHGE COPORATION	3/24/2025	#10276	RENTAL SPACE	$ 120.00	FEE JANUARY-MARCH 2025

TOTAL REVENUE $ 21,635.00

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APR 15 2025
MAYORS' COUNCIL OF GUAM

DISTRICT: ASAN - MAINA MAYOR'S OFFICE
FISCAL YEAR: FY 2025
NON-APPROPRIATED FUNDS (NAF)
REVENUE AND EXPENDITURE SUMMARY
( ) 1ST QTR (XX) 2ND QTR ( ) 3RD QTR ( ) 4TH QTR

REVENUE		
Donations	$	-
Facility Use	$	370.00
Fiesta Concessions	$	-
Flea Markets/Night Markets	$	-
Fundraising Activities	$	1,265.00
Liberation Activities	$	-
Program Registration	$	-
Grants	$	20,000.00
Civil Weddings		
OTHER: (Deposit to maintain BOG account)	$	-
TOTAL REVENUE:	$	21,635.00

	OPERATIONS			
220	Travel (OFF-ISLAND)		$	-
230	Contractual Services		$	-
233	Office Space Rental		$	-
240	Supplies and Materials		$	2,914.49
250	Equipment		$	879.20
270	Wokers Compensation		$	-
271	Drug Testing		$	-
280	Sub-Recipient/Sub-Grant		$	-
290	MISCELLANEOUS		$	395.33
	Community Programs		$	-
	Donation to NPOs:			
	Food Items		$	-
	Fiesta Expenses			
	Humanitarian Assistance		$	-
	Sponsorships		$	-
	Other:			
	TOTAL OPERATIONS		$	4,189.02

	UTILITIES			
361	Power		$	-
362	Water		$	-
363	Telephone		$	-
	TOTAL UTILITIES		$	-

	CAPITAL OUTLAY			
450	Capital Outlay:		$	-
	TOTAL CAPITAL OUTLAY		$	-