

Robert R.D.C. Hofmann  
Mayor

Rudy D. Iriarte  
Vice Mayor



Municipality of Sinajana *SIN*  
Mayors' Council of Guam *NAF*

*Konsehelon Mahot Guðhan*

P. O. Box 786 Hagåtña, Guam 96932

Phone 671-472-6707 | 671-477-3323

Fax 671-472-5084

[sinajanamayorsoffice@gmail.com](mailto:sinajanamayorsoffice@gmail.com)

[www.sinajana.org](http://www.sinajana.org)

*1-8-23*  
January 3, 2023

**MEMORANDUM**

To: Department of Revenue and Taxation  
Speaker of the Guam Legislature  
Governor's Office  
Office of the Public Auditor  
MCOG Executive Director

Fr: Mayor Robert RDC Hofmann *BK*  
District of Sinajana

Subject: Non-Appropriated Funds (NAF) 1<sup>st</sup> Quarter

*Buenas Yan Hafa Adai!* Submitted herewith pursuant to Public Law 30-68 (P.L.) is Sinajana Mayor's Office Non-Appropriated Funds (NAF) Account and the Sinajana Senior Citizens Center Non-Appropriated Funds (NAF) Account report for the 1<sup>st</sup> Quarter of FY 2023.

Any further questions, you can contact the office at 671-472-6707 / 671-477-3323.

*Si Yu'us Ma'se.*

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JAN 06 2023 *se*

**MAYORS' COUNCIL  
OF GUAM**

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*[Signature]*  
Dept. of Rev & Tax  
BPTB 02

DISTRICT: SINAJANA MAYOR'S OFFICEFISCAL YEAR: 2023

NON-APPROPRIATED FUNDS (NAF)

REVENUE AND EXPENDITURE SUMMARY REPORT

(V) 1ST QTR ( ) 2ND QTR ( ) 3RD QTR ( ) 4TH QTR

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MAYORS' COUNCIL  
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18238

REVENUE	
DONATION (CASH)	\$ -
DONATION (IN-KIND)	\$ -
FACILITY USE	\$ -
FUNDRAISING ACTIVITIES: SINAJANA COMMUNITY BINGO	\$ 9,302.50
PROGRAM REGISTRATION: CHRISTMAS CAMP	\$ 5,840.00
HALLOWEEN DONATION	\$ 2,050.00
REIMBURSEMENT	\$ 8,310.00
TOTAL REVENUE	\$ 25,502.50

OPERATIONS	
220 TRAVEL (OFF ISLAND)	\$ -
230 CONTRACTUAL SERVICES ( BUS SERVICES / VAN INSURANCE )	\$ 2,108.23
233 OFFICE SPACE RENTAL/FACILITY USE	\$ -
240 SUPPLIES & MATERIALS	\$ 14,224.77
250 EQUIPMENT	\$ -
270 WORKERS COMPENSATION	
COMMUNITY PROGRAMS	
SINAJANA COMMUNITY BINGO PAYROLL	\$ 5,160.00
COMMUNITY PROGRAMS: CHRISTMAS CAMP STIPEND	\$ 2,250.00
271 DRUG TESTING	\$ -
290 MISCELLANEOUS	
BANK SERVICE FEES	\$ 60.00
COMMUNITY PROGRAMS REFUND	\$ -
DONATIONS	\$ 150.00
FOOD ITEMS: EVENT HOSTINGS/PROGRAM FEEDINGS	\$ 5,986.18
FUNDRAISERS	\$ -
HUMANITARIAN ASSISTANCE	\$ 250.00
SPONSORSHIP	\$ 750.00
2022 EMPLOYEE REVIEW	\$ 7,025.00
TAX	\$ 455.46
OTHERS: HARLAND CHECK ORDERS/PRIZES/HOLIDAY CONTEST AWARD	\$ 2,105.00
TOTAL OPERATIONS	\$ 40,524.64

UTILITIES	
361 POWER	\$ -
362 WATER/SEWER	\$ -
363 TELEPHONE	\$ -
TOTAL UTILITIES	\$ -

CAPITAL OUTLAY	
450 CAPITAL OUTLAY	\$ -
TOTAL CAPITAL OUTLAY	\$ -

DISTRICT: SINAJANA SENIOR CENTER OPERATIONS  
 FISCAL YEAR: 2023  
 NON-APPROPRIATED FUNDS (NAF)  
 REVENUE AND EXPENDITURE SUMMARY REPORT  
 (✓) 1ST QTR ( ) 2ND QTR ( ) 3RD QTR ( ) 4TH QTR

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MAYORS' COUNCIL  
OF GUAM

1-8-23

REVENUE	
DONATION (CASH)	\$ -
DONATION (IN-KIND)	\$ -
FACILITY USE	\$ -
FUNDRAISING ACTIVITIES: SINAJANA SENIOR CENTER BINGO	\$ 7,398.50
GRANTS	\$ -
OTHER: SMO DEPOSITED INTO SCC ACCOUNT BY ERROR	\$ 150.00
TOTAL REVENUE	\$ 7,548.50

OPERATIONS	
220 TRAVEL (OFF ISLAND)	\$ -
230 CONTRACTUAL SERVICES	\$ 347.00
REPAIRS	\$ -
LICENSE	\$ -
233 OFFICE SPACE RENTAL/FACILITY USE	\$ -
240 SUPPLIES & MATERIALS	\$ 5,027.44
250 EQUIPMENT & PARTS	\$ -
270 WORKERS COMPENSATION	\$ -
271 DRUG TESTING	\$ -
290 MISCELLANEOUS	
BANK SERVICE FEES	\$ -
STIPEND FEE	\$ -
DONATIONS	\$ -
FUNDRAISERS	\$ -
FOOD ITEMS: EVENT HOSTINGS/PROGRAM FEEDINGS	\$ 1,806.34
HUMANITARIAN ASSISTANCE	\$ -
INCREASE CHANGE FUND	\$ -
OTHERS: HARLAND CHECK ORDERS/PRIZES/AWARDS	\$ 590.40
TOTAL OPERATIONS	\$ 7,771.18

UTILITIES	
361 POWER	\$ -
362 WATER/SEWER	\$ -
363 TELEPHONE	\$ -
TOTAL UTILITIES	\$ -

CAPITAL OUTLAY	
450 CAPITAL OUTLAY	
TOTAL CAPITAL OUTLAY	



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important

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2022 COVID FEMA

2022 Youth Employment

Bank Of Guam

### Bingo Tax Payments

Bravonet

### Budget Reports and Aud...

Camp

CCAH

CCDF

CDBG COVID SENIOR

## Cleaning inbox

### Coral Request

Cynthia Mesa

**Down**

## SINAJANA 1st Quarter Non-Appropriated Funds Report



**Sinajana Mayor's Office** [sinajanamayorsoffice@gmail.com](mailto:sinajanamayorsoffice@gmail.com)

to Speaker's, bjcruz, Jessica, Executive

**Buenas yan Hafa Adair!**

Please find the attached 1st Quarter Non-Appropriated Funds Report for the Sinajana Mayor's Office and Sinajana Senior Citizens Center. If you have any questions or the numbers listed below.

Thank you and Happy New Year!

Warm Regards,  
Crystal Aflague  
Municipal Clerk

**Snajana Mayor's Office**  
Tel: (671) 472-6707 / (671) 477-3323 | Fax: (671) 472-5084  
[snajanamayorsoffice@gmail.com](mailto:snajanamayorsoffice@gmail.com)

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1/4/23, 9:59 AM

SINAJANA 1st Quarter Non-Appropriated Funds Report - sinajanamayorsoffice@gmail.com - Gmail



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2021 Youth Employment

2022 COVID FEMA

2022 Youth Employment

Bank Of Guam

Bingo Tax Payments

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Budget Reports and Aud...

Camp

CCAH

CCDF

CDBG COVID SENIOR

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any other electronic or hard copies immediately. Please do not distribute or disclose the contents to anyone. Thank you.



Sinajana Mayor's Office

to Speaker's, Jessica, Executive, bjcrz

Hafa Adai and Good Morning!!

Please kindly see attached with email for the CORRECTED Quarterly Reports for 1st Quarter Non-Appropriated Funds. My sincere apologies. There were a few minor < have any questions or concerns please feel free to contact me at the numbers listed below. Thank you again and have a great day!

Warm Regards,

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MAYORS' COUNCIL  
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Message sent

**Rudy D. Iriarte**  
Vice Mayor



*Konsehelon Mahot Guåhan*  
P. O. Box 786 Hagåtña, Guam 96932  
Phone 671-472-6707 | 671-477-3323  
Fax 671-472-5084  
[sinajanamayorsoffice@gmail.com](mailto:sinajanamayorsoffice@gmail.com)  
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Dept. of Rev & Tax  
BPTB 03

**Subject:** FY 2023 Non-Appropriated Funds (NAF) 2<sup>nd</sup> Quarter Report

*Buenas yan Hafa Adai!* Submitted herewith pursuant to Public Law 36-107 is the Sinajana Mayor's Office Non-Appropriated Funds (NAF) account and the Sinajana Senior Center Non-Appropriated Funds (SCC-NAF) report for FY 2023-2<sup>nd</sup> Quarter.

Any further questions, you can contact my office via the information listed above.

*Si Yu'us Ma'ase.*

**Attachment:**

*Sinajana FY2023 2<sup>nd</sup> Quarter Report*  
*Sinajana Senior Center FY2023 2<sup>nd</sup> Quarter Report*

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## MAYORS' COUNCIL OF GUAM

DISTRICT:

SINAJANA MAYOR'S OFFICE

FISCAL YEAR:

2023

NON-APPROPRIATED FUNDS (NAF)

REVENUE AND EXPENDITURE SUMMARY REPORT

( ) 1ST QTR ( ) 2ND QTR ( ) 3RD QTR ( ) 4TH QTR

4/21/23

REVENUE	
DONATION (CASH)	\$ -
DONATION (IN-KIND)	\$ 200.00
FACILITY USE	\$ -
FUNDRAISING ACTIVITIES: SINAJANA COMMUNITY BINGO	\$ 10,098.00
GRANTS	\$ 600,000.00
PROGRAM REGISTRATION	\$ 4,175.00
EASTER EGG-STRAVAGANZA DONATIONS	\$ 2,450.00
REIMBURSEMENT	\$ 1,000.00
BANK ERROR	\$ 292.89
TOTAL REVENUE	\$ 618,215.89

220

### OPERATIONS

230	TRAVEL (OFF ISLAND)	\$ 17,534.76
233	CONTRACTUAL SERVICES	\$ 58,309.63
240	OFFICE SPACE RENTAL/FACILITY USE	\$ -
250	SUPPLIES & MATERIALS	\$ 21,631.14
270	EQUIPMENT	\$ 57,617.54
	WORKERS COMPENSATION	
	COMMUNITY PROGRAMS: SINAJANA CHRISTMAS CAMP	\$ 2,910.00
	COMMUNITY PROGRAM: AFTER SCHOOL TUTORING TEACHER STIPEND	\$ 3,050.00
	SINAJANA COMMUNITY BINGO PAYROLL	\$ 4,607.50
271	DRUG TESTING	\$ -
290	MISCELLANEOUS	
	BANK SERVICE FEES	\$ 151.60
	COMMUNITY PROGRAMS REFUND	\$ -
	DONATIONS	\$ 260.00
	FOOD ITEMS: EVENT HOSTINGS/PROGRAM FEEDINGS	\$ 3,159.14
	FUNDRAISERS	\$ -
	PRIZES	\$ 100.00
	SPONSORSHIP	\$ -
	REIMBURSEMENT (CIVIL WEDDING)	\$ -
	TAX	\$ 242.20
	SINAJANA CHRISTMAS CAMP FIELDTRIP	\$ 922.00
	OTHERS: HOLIDAY HOME CONTEST	\$ 1,000.00
361	TOTAL OPERATIONS	\$ 171,495.51

362

### UTILITIES

363	POWER	\$ -
	WATER/SEWER	\$ -
	TELEPHONE	\$ -
450	TOTAL UTILITIES	\$ -

DISTRICT: SINAJANA SENIOR CENTER OPERATIONS  
 FISCAL YEAR: 2023  
 NON-APPROPRIATED FUNDS (NAF)  
 REVENUE AND EXPENDITURE SUMMARY REPORT  
 ( ) 1ST QTR ( ) 2ND QTR ( ) 3RD QTR ( ) 4TH QTR

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MAYORS' COUNCIL  
OF GUAM

4/21/23

REVENUE	
DONATION (CASH)	\$ -
DONATION (IN-KIND)	\$ -
FACILITY USE	\$ -
FUNDRAISING ACTIVITIES: SINAJANA SENIOR CENTER BINGO	\$ 8,994.00
GRANTS	\$ -
OTHER:	\$ -
TOTAL REVENUE	\$ 8,994.00

OPERATIONS	
220 TRAVEL (OFF ISLAND)	\$ -
230 CONTRACTUAL SERVICES	\$ 400.00
REPAIRS	\$ -
LICENSE	\$ -
233 OFFICE SPACE RENTAL/FACILITY USE	\$ -
240 SUPPLIES & MATERIALS	\$ 2,887.64
250 EQUIPMENT & PARTS	\$ -
270 WORKERS COMPENSATION	\$ -
271 DRUG TESTING	\$ -
290 MISCELLANEOUS	
BANK SERVICE FEES	\$ -
STIPEND FEE	\$ -
DONATIONS	\$ -
FUNDRAISERS	\$ -
FOOD ITEMS: EVENT HOSTINGS/PROGRAM FEEDINGS	\$ 1,137.58
HUMANITARIAN ASSISTANCE	\$ -
INCREASE CHANGE FUND	\$ -
OTHERS: HARLAND CHECK ORDERS/PRIZES/AWARDS	
TOTAL OPERATIONS	\$ 4,425.22

UTILITIES	
361 POWER	\$ -
362 WATER/SEWER	\$ -
363 TELEPHONE	\$ -
TOTAL UTILITIES	\$ -

CAPITAL OUTLAY	
450 CAPITAL OUTLAY	
TOTAL CAPITAL OUTLAY	



**Sinajana 2nd Quarter Non-Appropriated Funds Report**

6 messages

**Sinajana Mayor's Office** <sinajanamayorsoffice@gmail.com>

Wed, Apr 5, 2023 at 10:20 AM

To: Speaker's Office &lt;speaker@guamlegislature.org&gt;, bjcruez@guamopa.com, Jessica Cruz &lt;jessica.cruz@guam.gov&gt;

Cc: "Executive Director Angel R. Sablan" &lt;anghet@hotmail.com&gt;

Buenas yan Hafa Adai!

Please find the attached 2nd Quarter Non-Appropriated Funds Report for the Sinajana Mayor's Office and the Sinajana Senior Citizen Center. If you have any questions or concerns please feel free to contact me at the numbers listed below.


Warm Regards,  
Crystal Aflague  
Municipal Clerk

**Sinajana Mayor's Office**

Tel: (671) 472-6707 / (671) 477-3323 | Fax: (671) 472-5084

[sinajanamayorsoffice@gmail.com](mailto:sinajanamayorsoffice@gmail.com)

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 [scans@smo.com\\_20230405\\_103953.pdf](#)  
203K**Speaker Therese M. Terlaje** <speaker@guamlegislature.org>

Wed, Apr 5, 2023 at 2:46 PM

To: Sinajana Mayor's Office &lt;sinajanamayorsoffice@gmail.com&gt;

Hafa Adai Ms. Crystal,

This is to confirm receipt of your email and attached SMO's Reporting Requirements pursuant to Public Law 30-68, 2nd Quarter Non-Appropriated Funds Report for the Sinajana Mayor's Office and the Sinajana Senior Citizen Center.

Si Yu'os Ma'ase',

**Marie Cruz**

Community Relations Liaison

**Office of Speaker Therese M. Terlaje**

Committee on Health, Land, Justice, and Culture

I Mina'trentai Siette na Liheslaturan Guåhan 37th Guam Legislature

Guam Congress Building, 163 Chalan Santo Papa, Hagåtña, Guam 96910

☎ (671) 472-3586

✉ [senatorterlajeguam@gmail.com](mailto:senatorterlajeguam@gmail.com)🌐 [www.senatorterlaje.com](http://www.senatorterlaje.com)

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Benjamin Cruz <bjcruz@guamopa.com>  
To: Sinajana Mayor's Office <sinajanamayorsoffice@gmail.com>

Wed, Apr 5, 2023 at 4:30 PM

Receipt Acknowledged. BJ Cruz

Sent from my iPhone

SIN/NAF

On Apr 4, 2023, at 8:20 PM, Sinajana Mayor's Office <sinajanamayorsoffice@gmail.com> wrote:

[Quoted text hidden]

<scans@smo.com\_20230405\_103953.pdf>

Sinajana Mayor's Office <sinajanamayorsoffice@gmail.com>

Tue, Apr 18, 2023 at 9:55 AM

To: Speaker's Office <speaker@guamlegislature.org>, Jessica Cruz <jessica.cruz@guam.gov>, bjcruz@guamopa.com

Cc: "Executive Director Angel R. Sablan" <anghet@hotmail.com>

Hafa Adai,

Please find the attached corrected Sinajana FY2023 NAF 2nd Quarter Report. The Public Law in the initial cover letter was quoted in error as P.L.30-68 with the correction showing P.L.36-107 and to include the corrections to the Fiscal Years reflected on the reports as 2022.

Our apologies in advance for any inconvenience this may have caused.

Thank you and have a great day!

Very Respectfully,  
Bernice Blas Sarrosa

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 **SINAJANA - FY23 NAF 2ND QUARTER REPORTS.pdf**  
243K

Benjamin Cruz <bjcruz@guamopa.com>

Tue, Apr 18, 2023 at 10:37 AM

To: Sinajana Mayor's Office <sinajanamayorsoffice@gmail.com>

Receipt of amended NAF acknowledged

Benjamin J. F. Cruz

Public Auditor

Office of Public Accountability – Guam

[www.opaguam.org](http://www.opaguam.org)

Tel. (671) 475-0390 ext. 209

Fax (671) 472-7951

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Speaker Therese M. Terlaje <speaker@guamlegislature.org>

Tue, Apr 18, 2023 at 1:12 PM

To: Sinajana Mayor's Office <sinajanamayorsoffice@gmail.com>

Håfa Adai Ms. Crystal,

This is to confirm receipt of your email and attached Sinajana Mayor's Office and Sinajana Senior Center FY2023 2nd Quarter Non-Appropriated Funds (NAF) Report, pursuant to Public Law 30-68.

Si Yu'os Ma'åse',

**Marie Cruz**

Community Relations Liaison



**Office of Speaker Therese M. Terlaje**  
**Committee on Health, Land, Justice, and Culture**  
**I Mina'trentai Siette na Liheslaturan Guåhan 37th Guam Legislature**  
**Guam Congress Building, 163 Chalan Santo Papa, Hagåtña, Guam 96910**  
☎ (671) 472-3586  
✉ [senatorterlajeguam@gmail.com](mailto:senatorterlajeguam@gmail.com)  
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[Quoted text hidden]

Robert R.D.C. Hofmann  
Mayor

Rudy D. Iriarte  
Vice Mayor



ORIGINAL

Municipality of Sinajana  
Mayors' Council of Guam

*Konsehelon Mahot Guåhan*

P. O. Box 786 Hagåtña, Guam 96932  
Phone 671-472-6707 | 671-477-3323

Fax 671-472-5084

[sinajanamayorsoffice@gmail.com](mailto:sinajanamayorsoffice@gmail.com)

[www.sinajana.org](http://www.sinajana.org)

MEMORANDUM

To: Department of Revenue and Taxation  
Speaker of the Guam Legislature  
Governor's Office  
Office of the Public Auditor  
MCOG Executive Director

Fr: Mayor Robert RDC Hofmann  
District of Sinajana

Subject: Non-Appropriated Funds (NAF) 3<sup>rd</sup> Quarter

Buenas Yan Hafa Adai! Submitted herewith pursuant to Public Law 30-68 (P.L.) is Sinajana Mayor's Office Non-Appropriated Funds (NAF) Account and the Sinajana Senior Citizens Center Non-Appropriated Funds (NAF) Account report for the 3<sup>rd</sup> Quarter of Fiscal Year (FY) 2023.

Any further questions, you can contact the office at 671-472-6707 or 671-477-3323.

Si Yu'us Ma'se.

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Dept. of Rev & Tax-BPTB  
BPTB 09



DISTRICT: SINAJANA MAYOR'S OFFICE  
 FISCAL YEAR: 2023  
 NON-APPROPRIATED FUNDS (NAF)  
 REVENUE AND EXPENDITURE SUMMARY REPORT  
 1 1ST QTR 1 2ND QTR 1 3RD QTR 1 4TH QTR

OVERALL

REVENUE	
DONATION (CASH)	\$ -
DONATION (IN-KIND)	\$ -
FACILITY USE	\$ -
FUNDRAISING ACTIVITIES: SINAJANA COMMUNITY BINGO	\$4,987.00
EVENT DONATIONS: EASTER	-
PROGRAM REGISTRATION	\$28,392.50
TYPHOON MARWAR RECOVERY DONATION	\$100,000.00
OTHER: CIVIL WEDDING/EVENT HOSTING/OFFICE REIMBURSEMENT	-
TOTAL REVENUE	\$ 133,379.50

OPERATIONS	
220 TRAVEL (OFF ISLAND)	\$ -
230 CONTRACTUAL SERVICES	\$274,719.50
233 OFFICE SPACE RENTAL/FACILITY USE	\$ -
240 SUPPLIES & MATERIALS	\$19,661.86
250 EQUIPMENT	\$88,401.85
270 WORKERS COMPENSATION	
SINAJANA SUNSATIONAL SUMMER CAMP STIPEND	\$8,600.00
SINAJANA COMMUNITY BINGO STIPEND	\$2,780.00
271 DRUG TESTING	\$ -
290 MISCELLANEOUS	
BANK SERVICE FEES	\$487.00
BANK ERROR CORRECTION FEES	\$ 200.00
COMMUNITY PROGRAMS REFUND	-
DONATIONS	-
FOOD ITEMS: EVENT HOSTINGS/PROGRAM FEEDINGS	\$2,723.90
FUNDRAISERS	\$ -
HUMANITARIAN ASSISTANCE	\$ 500.00
SPONSORSHIP	\$ -
STIPEND FEE	\$2,950.00
TAX	\$393.08
SUMMER/CHRISTMAS CAMP EXPENSES	\$ 1,638.00
CAMP REFUNDS DUE TO TYPHOON MAWAR	\$ 2,100.00
OTHERS: HARLAND CHECK ORDERS/PRIZES/AWARDS/CIVIL WEDDINGS	\$200.00
TOTAL OPERATIONS	\$ 405,355.19

UTILITIES	
361 POWER	\$ -
362 WATER/SEWER	\$ -
363 TELEPHONE	\$ -
TOTAL UTILITIES	\$ -

CAPITAL OUTLAY	
450 CAPITAL OUTLAY	\$ -
TOTAL CAPITAL OUTLAY	\$ -

APR	MAY	JUNE
\$451,862.62	\$323,780.93	
\$4,430.00	\$19,125.00	\$109,824.50
\$132,511.69	\$184,827.70	\$88,015.52
\$3,095.00	\$1,095.00	\$797.00
\$1,335.00	\$18,030.00	\$9,027.50
		\$100,000.00
\$4,430.00	\$546,858.63	\$197,840.02
\$0.00	\$0.00	\$0.00

APR	MAY	JUNE
\$49,628.50	\$171,261.00	\$59,830.00
-		
\$10,568.61	\$3,753.69	\$5,339.56
\$75,000.00	\$5,579.90	\$6,821.95
\$1,100.00		\$7,500.00
\$1,055.00	\$1,345.00	\$380.00
-		
-		
\$922.00	\$165.00	
	\$200.00	
\$58.86	\$388.51	\$2,278.53
\$500.00		
-	\$900.00	\$2,050.00
\$181.00	\$134.60	\$77.49
		\$1,638.00
\$100.00	\$100.00	
\$132,511.69	\$184,827.70	\$88,015.52
\$0.00	\$0.00	\$0.00

\$4,987.00  
 \$0.00  
 \$28,392.50  
 \$0.00  
 \$0.00  
 \$749,128.65  
 \$0.00  
 \$0.00  
 \$0.00  
 \$274,719.50  
 \$0.00  
 \$0.00  
 \$19,661.86  
 \$0.00  
 \$88,401.85  
 \$0.00  
 \$0.00  
 \$8,600.00  
 \$2,780.00  
 \$0.00  
 \$0.00  
 \$0.00  
 \$0.00  
 \$0.00  
 \$487.00  
 \$0.00  
 \$0.00  
 \$2,723.90  
 \$0.00  
 \$500.00  
 \$0.00  
 \$2,950.00  
 \$393.08  
 \$1,638.00  
 \$1,638.00  
 \$200.00  
 \$405,354.91  
 \$0.00

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JUL 25 2023

MAYORS' COUNCIL  
 OF GUAM

DISTRICT: **SINAJANA SENIOR CENTER OPERATIONS**  
 FISCAL YEAR: **2023**  
 NON-APPROPRIATED FUNDS (NAF)  
 REVENUE AND EXPENDITURE SUMMARY REPORT  
 ( ) 1ST QTR ( ) 2ND QTR ( ) 3RD QTR ( ) 4TH QTR

**OVERALL**

REVENUE	
DONATION (CASH)	\$ -
DONATION (IN-KIND)	\$ -
FACILITY USE	\$ -
FUNDRAISING ACTIVITIES: SINAJANA SENIOR CENTER BINGO	\$7,422.00
GRANTS	\$ -
OTHER:	\$ -
DEPOSIT IN ERROR	\$ 240.00
TOTAL REVENUE	\$ 7,662.00

OPERATIONS	
220 TRAVEL (OFF ISLAND)	\$ -
230 CONTRACTUAL SERVICES	\$ 135.00
REPAIRS	\$473.00
LICENSE	\$ -
233 OFFICE SPACE RENTAL/FACILITY USE	\$ -
240 SUPPLIES & MATERIALS	\$981.80
CARDS/ DABBERS	\$3,740.00
250 EQUIPMENT & PARTS	\$ -
270 WORKERS COMPENSATION	\$ -
271 DRUG TESTING	\$ -
290 MISCELLANEOUS	\$305.90
BANK SERVICE FEES	\$ -
DEPOSIT IN ERROR	\$240.00
STIPEND FEE	\$1,250.00
DONATIONS	\$100.00
FUNDRAISERS	
FOOD ITEMS: EVENT HOSTINGS/PROGRAM FEEDINGS	\$2,003.90
HUMANITARIAN ASSISTANCE	
INCREASE CHANGE FUND	\$ -
OTHERS: HARLAND CHECK ORDERS/PRIZES/AWARDS	\$200.00
TOTAL OPERATIONS	\$ 9,429.60

UTILITIES	
361 POWER	\$ -
362 WATER/SEWER	\$ -
363 TELEPHONE	\$ -
TOTAL UTILITIES	\$ -

CAPITAL OUTLAY	
450 CAPITAL OUTLAY	
TOTAL CAPITAL OUTLAY	

APR	MAY	JUNE
\$16,140.31	\$18,406.03	\$12,953.87
\$5,398.00	\$345.00	\$1,419.00
\$3,132.28	\$6,297.32	\$0.00
\$5,158.00	\$845.00	\$1,419.00
\$240.00		
\$18,406.03	\$12,953.71	\$14,372.87

APR	MAY	JUNE
\$0.00	\$0.00	\$0.00
\$135.00		
\$135.00	\$338.00	
\$369.49	\$612.31	
	\$3,740.00	
\$305.90		
\$240.00		
	\$1,250.00	
	\$100.00	
\$1,746.89	\$257.01	
\$200.00		
\$3,132.28	\$6,297.32	\$0.00
\$0.00	\$0.00	\$0.00

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JUL 25 2023

MAYORS' COUNCIL  
OF GUAM

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**Sinajana 3rd Quarter Non-Appropriated Funds Report**

3 messages

**Sinajana Mayor's Office** <sinajanamayorsoffice@gmail.com>

Fri, Jul 7, 2023 at 12:49 PM

To: Speaker's Office &lt;speaker@guamlegislature.org&gt;, bjcruz@guamopa.com, Jessica Cruz &lt;jessica.cruz@guam.gov&gt;

Cc: "Executive Director Angel R. Sablan" &lt;anghet@hotmail.com&gt;

Buenas yan Hafa Adai!

Please find the attached documents the 3rd Quarter Non-Appropriated Funds Report for the Sinajana Mayor's Office and the Sinajana Senior Citizen Center.

If you have any questions or concerns please feel free to contact me at the numbers listed below.

Regards,  
Bonny Duenas  
Recreation Leader

**RECEIVED****Sinajana Mayor's Office**

Tel: (671) 472-6707 / (671) 477-3323 | Fax: (671) 472-5084

[sinajanamayorsoffice@gmail.com](mailto:sinajanamayorsoffice@gmail.com)

JUL 25 2023

**MAYORS' COUNCIL  
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 **scans@smo.com\_20230706\_164048.pdf**  
743K**Benjamin Cruz** <bjcruz@guamopa.com>

Fri, Jul 7, 2023 at 1:44 PM

To: Sinajana Mayor's Office &lt;sinajanamayorsoffice@gmail.com&gt;

Receipt acknowledged

Benjamin J. F. Cruz

Public Auditor

Office of Public Accountability – Guam

[www.opaguam.org](http://www.opaguam.org)

Tel. (671) 475-0390 ext. 209

Fax (671) 472-7951

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[Quoted text hidden]

**Speaker Therese M. Terlaje** <speaker@guamlegislature.org>

Fri, Jul 7, 2023 at 2:07 PM

To: Sinajana Mayor's Office &lt;sinajanamayorsoffice@gmail.com&gt;

Hafa Adai Bonny,

This is to confirm receipt of your email and attached Non-Appropriated Funds (NAF) 3rd Quarter Report.



Si Yu'os Ma'äse',

**Marie Cruz**

Community Relations Liaison



**Office of Speaker Therese M. Terlaje**

Committee on Health, Land, Justice, and Culture

I Mina'trentai Siette na Liheslaturan Guåhan 37th Guam Legislature

Guam Congress Building, 163 Chalan Santo Papa, Hagåtña, Guam 96910

☎ (671) 472-3586

✉ [senatorterlajeguam@gmail.com](mailto:senatorterlajeguam@gmail.com)

🌐 [www.senatorterlaje.com](http://www.senatorterlaje.com)

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On Fri, Jul 7, 2023 at 12:49 PM Sinajana Mayor's Office <[sinajanamayorsoffice@gmail.com](mailto:sinajanamayorsoffice@gmail.com)> wrote:

[Quoted text hidden]



Robert R.D.C. Hofmann  
Mayor

Rudy D. Iriarte  
Vice Mayor



ORIGINAL

*SIN/NAF*  
Municipality of Sinajana  
Mayors' Council of Guam

Konsehelon Mahot Guðhan  
P. O. Box 786 Hagåtña, Guam 96932  
Phone 671-472-6707 | 671-477-3323  
Fax 671-472-5084

[sinajanamayorsoffice@gmail.com](mailto:sinajanamayorsoffice@gmail.com)

<http://www.sinajana.org>

*10/13/23*  
October 12, 2023

MEMORANDUM

To: Department of Revenue and Taxation  
Speaker of the Guam Legislature  
Governor's Office  
Office of the Public Auditor  
MCOG Executive Director

Fr: Mayor Robert RDC Hofmann *RH*  
District of Sinajana

Subject: FY 2023 Non-Appropriated Funds (NAF) 4<sup>th</sup> Quarter Report

*Buenas yan Hafa Adai!* Submitted herewith pursuant to Public Law 30-68 is the Sinajana Mayor's Office Non-Appropriated Funds (NAF) account and the Sinajana Senior Center Non-Appropriated Funds (SCC-NAF) report for FY 2023-4<sup>th</sup> Quarter.

Any further questions, you can contact my office via the information listed above.

*Si Yu'us Ma'ase.*

Attachment:

Sinajana Mayor's Office FY2023 4<sup>th</sup> Quarter Report  
Sinajana Senior Center FY2023 4<sup>th</sup> Quarter Report

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OCT 12 2023

Dept. of Rev & Tax  
BPTB 03

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OCT 13 2023

MAYORS' COUNCIL  
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**MAYORS' COUNCIL OF GUAM NON-APPROPRIATED FUNDS  
MUNICIPALITY OF SINAJANA**

DISTRICT: SINAJANA  
FISCAL YEAR: 2023

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**MAYORS' COUNCIL  
OF GUAM**

**REVENUE AND EXPENDITURE SUMMARY REPORT**  
( ) 1ST QTR ( ) 2ND QTR ( ) 3RD QTR ( v ) 4TH QTR

REVENUE	
DONATION (CASH)	\$ -
DONATION (IN-KIND)	\$ -
FACILITY USE	\$ 2,676.00
FUNDRAISING ACTIVITIES: SINAJANA COMMUNITY BINGO	\$ -
GRANTS	\$ 381,500.00
PROGRAM REGISTRATION	\$ 18,317.96
OTHER: CIVIL WEDDING/EVENT HOSTING/OFFICE REIMBURSEMENT	\$ 2,400.00
<b>TOTAL REVENUE</b>	<b>\$ 404,893.96</b>

OPERATIONS	
220 TRAVEL (OFF ISLAND)	\$ -
230 CONTRACTUAL SERVICES	\$ 22,083.68
233 OFFICE SPACE RENTAL/FACILITY USE	
240 SUPPLIES & MATERIALS	\$ 8,966.19
250 EQUIPMENT	\$ 133,526.03
270 WORKERS COMPENSATION	
COMMUNITY PROGRAMS: STIPEND	\$ 26,711.88
SINAJANA COMMUNITY BINGO PAYROLL	\$ 130.00
EMPLOYEE PERFORMANCE REVIEW	
271 DRUG TESTING	
290 MISCELLANEOUS	
BANK SERVICE FEES	
COMMUNITY PROGRAMS REFUND	\$ 1,240.00
DONATIONS	\$ 100.00
FOOD ITEMS: EVENT HOSTINGS/PROGRAM FEEDINGS	\$ 2,980.63
FUNDRAISERS	
HUMANITARIAN ASSISTANCE	\$ 2,094.50
SPONSORSHIP	
WEDDING	
TAX	
SUMMER/CHRISTMAS CAMP EXPENSES	\$ 54,721.44
OTHERS: HARLAND CHECK ORDERS/PRIZES/AWARDS	
<b>TOTAL OPERATIONS</b>	<b>\$ 252,554.35</b>

UTILITIES	
361 POWER	
362 WATER/SEWER	
363 TELEPHONE	
<b>TOTAL UTILITIES</b>	<b>\$ -</b>

CAPITAL OUTLAY	
450 CAPITAL OUTLAY	
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ -</b>

10/13/23

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MAYORS' COUNCIL  
OF GUAM

MAYORS' COUNCIL OF GUAM NON-APPROPRIATED FUNDS  
MUNICIPALITY OF SINAJANA - SENIOR CITIZEN'S OPERATIONS

DISTRICT: SINAJANA

FISCAL YEAR: 2023

REVENUE AND EXPENDITURE SUMMARY REPORT

(V) 1ST QTR ( ) 2ND QTR ( ) 3RD QTR (V) 4TH QTR

10/13/23

REVENUE	
DONATION (CASH)	\$ -
DONATION (IN-KIND)	\$ -
FACILITY USE	\$ -
FUNDRAISING ACTIVITIES: SINAJANA COMMUNITY BINGO	\$ 11,114.00
GRANTS	\$ -
PROGRAM REGISTRATION	\$ -
OTHER: CIVIL WEDDING/EVENT HOSTING/OFFICE REIMBURSEMENT	\$ -
<b>TOTAL REVENUE</b>	<b>\$ 11,114.00</b>

OPERATIONS	
220 TRAVEL (OFF ISLAND)	\$ -
230 CONTRACTUAL SERVICES	\$ 50.00
233 OFFICE SPACE RENTAL/FACILITY USE	
240 SUPPLIES & MATERIALS	\$ 7,136.52
250 EQUIPMENT	
270 WORKERS COMPENSATION	
COMMUNITY PROGRAMS: STIPEND	
SINAJANA COMMUNITY BINGO PAYROLL	
EMPLOYEE PERFORMANCE REVIEW	
271 DRUG TESTING	
290 MISCELLANEOUS	
BANK SERVICE FEES	
COMMUNITY PROGRAMS REFUND	
DONATIONS	
FOOD ITEMS	\$ 559.63
FUNDRAISERS	
HUMANITARIAN ASSISTANCE	
SPONSORSHIP	
STIPEND FEE	
TAX	
OTHER	
<b>TOTAL OPERATIONS</b>	<b>\$ 7,746.15</b>

UTILITIES	
361 POWER	
362 WATER/SEWER	
363 TELEPHONE	
<b>TOTAL UTILITIES</b>	<b>\$ -</b>

CAPITAL OUTLAY	
450 CAPITAL OUTLAY	
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ -</b>





SMO SMO <sinajanamayorsoffice@gmail.com>

SIN/NAF

## SINAJANA FY23 - 4th Quarter Non-Appropriated Fund (NAF) Report

3 messages

Sinajana Mayor's Office <sinajanamayorsoffice@gmail.com>

Thu, Oct 12, 2023 at 3:45 PM

To: Speaker's Office <speaker@guamlegislature.org>, bjacruz@guamopa.com, Jessica Cruz <jessica.cruz@guam.gov>  
Cc: "Executive Director Angel R. Sablan" <angeth@hotmail.com>, Robert Hofmann <guammayor@gmail.com>, rudy iriarte <rudyiriarte@gmail.com>, MCOG <mcogadmin@teleguam.net>

Hafa Adai,

Please find the attached Sinajana FY23-4th Quarter Non-Appropriated Fund (NAF) Report for the Sinajana Mayor's Office and the Sinajana Senior Center.

You can contact me at the numbers listed below or via email for any questions or concerns.

Si Yu'os Ma'ase yan Senseramente,

**Bernice Sarrosa, Admin. Asst.**

**Sinajana Mayor's Office**

**Tel: (671) 472-6707 / (671) 477-3323 | Fax: (671) 472-5084**

**[sinajanamayorsoffice@gmail.com](mailto:sinajanamayorsoffice@gmail.com)**

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OCT 13 2023

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OF GUAM

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**SINAJANA FY23 4th Quarter Non-Appropriated (NAF) Report.pdf**

252K

**Benjamin Cruz** <bjacruz@guamopa.com>

Thu, Oct 12, 2023 at 4:26 PM

To: Sinajana Mayor's Office <sinajanamayorsoffice@gmail.com>

Receipt Acknowledged. Bj Cruz

Sent from my iPhone

On Oct 12, 2023, at 3:45 PM, Sinajana Mayor's Office <[sinajanamayorsoffice@gmail.com](mailto:sinajanamayorsoffice@gmail.com)> wrote:

[Quoted text hidden]

<SINAJANA FY23 4th Quarter Non-Appropriated (NAF) Report.pdf>

**Speaker Therese M. Terlaje** <speaker@guamlegislature.org>

Fri, Oct 13, 2023 at 2:15 PM

To: Sinajana Mayor's Office <sinajanamayorsoffice@gmail.com>

Hafa Adai,

This is to confirm receipt of your email and attached FY2023 4th Quarter Non-Appropriated Funds (NAF - SCC NAF) Report.

Si Yu'os Ma'ase',

**Marie Cruz**

Community Relations Liaison