



Regular Monthly Meeting
 10 a.m. Wednesday, October 7, 2020
 Tamuning Senior Center
 Tamuning, Guam

MINUTES

Special Appearance –

- **Bill Bennett**, Pacific Face Masks requested the print use of district flower, flag and images.
- **Mike Limtiaco**, Pacific Unlimited USDA Food Box Program on food distribution.

I. **CALL TO ORDER:** *President* Mayor Melissa Savares called the meeting to order at 10:14 a.m.

II. **ROLL CALL:**

ALIG, Jesse L.G.	Mayor	Piti
* ALVAREZ, Dale E.	Mayor	Santa Rita
BAUTISTA, Jessie P.	Vice Mayor	Barrigada
BLAS, June U.	Mayor	Barrigada
CRUZ, John A.	Mayor	Hagatña
HOFMANN, Robert RDC	Mayor	Sinajana
LUJAN, Doris F.	Mayor	Inarajan
McDONALD, Paul M.	Mayor	Agana Heights
MATANANE, Rudy M.	Mayor	Yigo
PACO, Rudy A.	Mayor	Mongmong-Toto-Maite
QUENGA, Bill A.	Mayor	Yona
QUINATA, Johnny A.	Mayor	Umatac
RIVERA, Louise C.	Mayor	Tamuning-Tumon-Harmon
SALAS, Frankie A.	Mayor	Asan-Maina
SAVARES, Melissa B.	Mayor	Dededo
SUSUICO, Kevin T.	Mayor	Agat
TAITAGUE, Vicente S.	Mayor	Talofofo
UNGACTA, Allan "Al" R.G.	Mayor	Mangilao
O BENAVENTE, Frank A.	Vice Mayor	Dededo
O CHARGUALAF, Ernest T.	Mayor	Merizo
O DUENAS, Thomas J.	Vice Mayor	Mangilao
O FEJERAN, Christopher J.	Vice Mayor	Agat
O GOGUE, Jessy C.	Mayor	Chalan Pago-Ordot
O IRIARTE, Rudy D.	Vice Mayor	Sinajana
O SANCHEZ, Anthony P.	Vice Mayor	Yigo
O SANTOS, Kenneth C.	Vice Mayor	Tamuning-Tumon-Harmon

O = ABSENT * = LATE ** = OFF ISLAND R = REPRESENTATIVE

Seventeen (17) members present at time of roll call. A quorum was established.

Angel R. Sablan
Elaine RA Schaaf

Executive Director
Recording Secretary

RECITATION OF *INIFRESI*

- III. **SECRETARY'S REPORT** - Minutes of September 2020 – **Mayor Paul McDonald made the motion to approve the *Report* and seconded by Mayor Rudy Paco. No discussions or objections. The motion carried.**
- IV. **TREASURER'S REPORT** – **Mayor Paul McDonald made the motion to approve the *Reports* and seconded by Mayor Allan Ungacta. No discussions or objections. The motion carried.**
- V. **EXECUTIVE DIRECTOR'S REPORT:**
1. **Audience Request (Special Monthly Meeting Wednesday, October 21, 2020)**
Approved at the August Regular Monthly meeting
 - a. Hardy Tan Vy, CEO, Pac-Rev on Waste Management
 - b. Nora Roberto, Executive Director, Staywell Foundation Guam on Got Diabetes Grant Program
 - c. Bernadine Gines, Manager, Guam Census Office, Enumeration Update

Mayor Robert Hofmann expressed that the Census Office is not open anymore.

Mayor Rudy Paco requested an audience with the military government to talk about an evacuation plan because of tensions with China. *President* stated that it would be with Guam Homeland Security. Administrator Charles Esteves or Homeland Security Advisor, Major General Esther Aguigui would be asked to speak.

Mayor Robert Hofmann made the motion to accept Mr. Vy and Ms. Roberto for October to include the recommendation of Mayor Paco for someone from GHS in that order. Seconded by Mayor Louise Rivera. No further discussions or objections. The motion carried.

2. Communications

a. **AYUDA I MANGAFA PROGRAM (AIM) / U.S. PASSPORT APPLICATION FORMS** – ED reported an announcement made by the director of Dept. of Revenue & Taxation for those individuals who may not have access to a computer, hard copies of the AIM Program Application Packet will be made available at the village Mayor's Offices. The DRT director thanked the village mayors for agreeing to have the forms in their offices.

Because DRT is closed, the Passport forms would be available at the village Mayor's Offices for the convenience of residents in case they do need it.

b. **FEMA COVID-19 FUNDING** – ED stated that when he had reported back during the July Regular Monthly meeting, FEMA representative Bryant Trang said it would pay for COVID related expenses such as PPE, shields, and cleaning supplies. A week ago, FEMA called and informed ED that is no longer the status. The only thing FEMA would pay for is if there was a COVID-positive case in a mayor's office and it was sanitized and that it had to be over \$3,300; if it was below that, then it doesn't qualify. At this point, MCOG has no

application to submit to FEMA because none of the expenses qualified under their new guidance. The only way the MCOG can be reimbursed is through the CARES Act funding like what the *President* had been asking through funding from the Governor. Payments of the Hazardous and Differentials to all employees are separate funding from DPHSS. The expenses for PPEs were taken out of the mayors' budget, which would be reimbursed through the CARES Act funding.

VI. UNFINISHED BUSINESS

1. RECYCLING REVOLVING FUNDS; ISLANDWIDE ENRIRONMENTAL CLEANUP PROGRAM – ED reported the Guam EPA will not release the board approved \$900K funding for FY 2021 until all Districts submit invoices and is cleared by MCOG Administration by October 14. Purchase Orders that were not exhausted from FY 2020, those funds would be returned back to EPA. There will be no carryover on EPA funds.

Because of this COVID pandemic, worldwide, there is no more money to make in metals. For vendors to process and ship off-island, they are not making any money. So this time around, vendors will not take free white goods which are stoves, washers, dryers, and refrigerators. Vendors will take them for a charge. No purchase orders would be given out for loose metals; just the bins to carry them there.

Every District should have a running tally of information and data of what was collected; number of tires, electronics, vehicles, etc. to provide to the MCOG Admin by October 14 or 15.

2. OHAPP (OFFICE OF HOMELESS ASSISTANCE & POVERTY PREVENTION) – ED reported the OHAPP office is almost completed and will be located on the 2nd floor above the MCOG Admin. Office in Hagatna. Once the MCOG gets the funding cleared, the Council will also staff it. This is all paid for under the OHAPP funding. Mayor Hofmann is the vice chair who attends task force meetings every Thursday. It's a project that the lieutenant governor wants to see continued throughout the fiscal year. Mayor expressed that if a mayor's office does a verification for a homeless, send him those files. The OHAPP will now be the one to do that because they want to move their records into a centralized system.

3. NAF QUARTERLY REPORTS / ANNUAL REPORTS – ED reminded Council members to submit their 4th quarter reports to OPA, Speaker, DRT, and the Governor's Office. If there are no activities, no events, but still receive funds in your NAF through donations, a report is still required. On the reporting form template there are areas where one can input whatever activities one may have or donations such as civil weddings. Whether it's zero, a report still needed to made.

If mayors felt their administrative assistant's needed a refresher course or another orientation, it would be scheduled for this month otherwise it would wait until January 2021 or if their administrative assistant's needed to be apprised of the requirements of the law as far as reporting, if it's not that many, then Council would schedule a one-on-one.

President stated that there were three (3) Districts that still use non-profit and they need to turn in their reports as well.

VII. NEW BUSINESS -

1. MCOG FY 2021 BUDGET – ED reported for FY2021 appropriation, the Council requested \$12,177,437.00 but the Legislature appropriated \$9,267,270.00 compared to FY2020 appropriation equated to a ten percent (10%) reduction. This is for *Personnel* and *Operations* and will result in a shortfall by the 4th quarter of the fiscal year. This means vacancies occurring after the recruitment of new personnel in January 2021 will not be filled due the mandatory payment of accrued annual leave of personnel who are not rehired or retired, or resigned in January 2021. This appropriation does not include any lump sum payment for employees of the MCOG after the mayoral term in January 2021. If they are rehired, unless they opt to retire if eligible, and then are rehired. Those who are incumbents and won the election, should they keep the same staff, there is no guarantee that they are going to collect a lump sum payment except for those who are working for the Yigo and Inarajan Mayor's Office because they are not running for reelection and there would be new mayors. Infusion of funds are needed by the 4th quarter of next year. Mayors' vacancies now could still be filled but they must take into consideration that it would be prorated because the person who is leaving that position that's becomes vacant also has to be paid their annual leave lump sum accrual.

For FY2021 the Limited Gaming Fund (LGF) is \$535,801 compared to \$558,692 in FY2020 which is a four percent (4%) reduction. These funds, divided equally as in previous years, mayors would be getting \$28,200.00 added on to whatever carry-over money that's leftover in their LGF. ED to draft a letter to the Office of the Attorney General to ask for an opinion whether these funds can be used for fuel if not, Council would go back to the Legislature to ask them to amend the provisions of that statute to allow for fuel costs.

FY2021 Streets Maintenance and Beautification (SMB) appropriation, the Council requested \$1,032,423.00 but the Legislature appropriated \$281,417.00 compared to FY2020 of \$880,861.00. That's a sixty-eight percent (68%) reduction. This is where mayors get their operations and fuel money. The budget law states the MCOG may give each village \$20K but it would be an over expenditure. Mayors were given an option, go straight to the *Roads Inventory* and calculate funds that way with no base amount. The other option is give every District a base of \$5K and then the remainder of \$186,417 based on the *Roads Inventory*. It increases the smaller villages by a couple thousand dollars and decreases the bigger villages by a couple thousand dollars. The third option was to divide it equally but then the bigger villages won't survive.

Island-Wide Village Beautification Projects (IWVBP), the Council requested \$523,829 but the Legislature appropriated \$140,709 and was divided equally at \$7,405 for each District with fourteen dollars (\$14) left over, which was given to Dededo.

Public Safety and Social Education Programs (PSSEP), the Council requested \$475,174 but received \$307,375. and was divided equally at \$16,177 for each District with twelve dollars (\$12) left over, which was given to Dededo. Compared to FY2020 of \$340,390 with a ten percent (10%) reduction.

The Budget Act also required quarterly reports for SMB, IWVBP, and PSSEP. Administrative Assistants must prepare in January, the end of the 1st quarter, an expenditure report of all funds in these three (3) categories.

The *Host Community Premiums* appropriation to the Municipal Planning Council's of Inarajan and Chalan Pago-Ordos remained the same at \$150,000.

Continuing Appropriation Authorization this provision allowed for the carryover of allotted but unexpended balance of funds appropriated to the MCOG for FY2020 until fully expended. ED expressed he would draft a letter to the Attorney General for an opinion on this section because it doesn't say it could be spent for prior year obligations.

FY2021 SMB, Mayor Jesse Alig stated he would support the \$5K per District either way Districts would take a drastic cut and Council members should consider the way they spend their money this year is important especially the fourth quarter. Mayor wanted to know how the bigger Districts felt.

President stated that her District uses a lot of fuel especially for bush cutting. She started using her own POV. She expressed to the Body that, "we have to be creative."

Mayor Louise Rivera stated that the larger villages do need it especially for fuel and her District had been short for the longest time and the amount keeps being reduced. She had always called DPW to make sure the *Roads Pavement Inventory* report was up to date and correct because there were new housing developments. Mayor said she would support the first option as long as the *RPI* is up to date. ED replied that the Legislature did not put a date, this time it stated, "the most current." Council called DPW and asked for the most current, and they said it's 2009. Kin Blas said if the Council wanted a new current road mileage, we would have to pay for it ourselves.

ED called on Council members to be resourceful and to start cutting costs now to avoid severe measures such as furloughs or a four-day workweek toward the end of the fiscal year.

"Do we sink and drown or do we float and swim?" ED asked Council members. He cited several steps mayors can take now to survive a reduced 2021 budget, from reconsidering providing funeral escorts to the use of private contractors for grass cutting on secondary roads and the use of cell phones under government contract.

In the next thirty days, the Mayors' Council will shift to paperless requisitions and procurement processes and do away with printing documents. ED said the Mayors' Council would also revise its long-delayed User Fee Schedule proposal to defray the costs of maintaining recreational facilities and equipment. Initial proposals included having mayors charge a fee for a mayor's residency verification and the use of community facilities. "So just be very aware of the reduction of our funds in personnel and operations. We need an infusion of funds by the fourth quarter of next year," ED told Council members.

ED asked mayors to reduce power and water usage and to reconsider the use of government funds for humanitarian aid by considering using their non-appropriated funds for this purpose. Mayors, Vice Mayors and he can opt to put gas in their official use vehicle with their personal money.

ED said the Mayors' Council would seek to amend the Hybrid Guam Land Use Commission and mandate a zoning request fee to be paid to the non-appropriated funds of the village being impacted by a zone change as part of the application process that is submitted to Dept. of Land Management.

"We will search grants.gov and apply for any and all grants that may be beneficial to all the villages," ED said.

ED said the six (6) Districts that have no challenges in the election can submit their allotment schedules to the end of the fiscal year. All other Districts, only one quarter, October to December and it's only for one-fourth (1/4) of the amount.

Mayor Jesse Alig made the motion to approve the SMB giving every District a base amount of \$5,000. Mayor Robert Hofmann seconded the motion.

In discussion, Mayor Alig said that in the interest of his community, he felt everyone would be short-changed this fiscal year and everyone would be able to work it out somehow with the efforts of the ED's suggestions.

Vote by Roll Call. 15 Yeas. 2 Nays. No further discussions or objections. The motion carried.

With the Governor's transfer authority, Mayor Hofmann queried to *President* if she could ask the Governor to short some of the areas for the Council. *President* stated that she had reminded the Governor during their Monday meetings of the shortfalls of the MCOG budget.

Mayor Robert Hofmann made a motion that should a transfer authority be done by the Governor, that it be allotted into the SMB to restore some of the funding back to the larger villages and the balances be divided amongst the smaller ones based on the local mileage. Seconded by Mayor June Blas. No further discussions or objections. The motion carried.

Mayor Robert Hofmann made a motion to approve the FY2021 PSSEP Plan and seconded by Mayor June Blas. No further discussions or objections. The motion carried.

VIII. COMMITTEE REPORTS

1. BOARDS AND COMMISSIONS –

GUAM EDUCATION POLICY BOARD – *President* reported that the Board had been meeting and are still struggling with contacting students who have not shown up or been in contact with their schools. *President* asked Council members to afford GDOE the opportunity should they ask for assistance in locating them.

2. MCOG STANDING COMMITTEES –

CHRISTMAS COMMITTEE – No report.

IX. ANNOUNCEMENTS

➤ Inauguration committee chair, Mayor Robert Hofmann asked mayors who don't have anyone running against them in the elections, to complete their bios and submit to him.

- *President* asked Council members to encourage their residents to early voting permitting ample time for voters to cast their ballot while reducing the number of people at the polls on Election Day. Be careful and maintain the social distancing to reduce the spread.
- **Today's luncheon** hosted by *Yona Mayor's Office*.

X. ADJOURNMENT

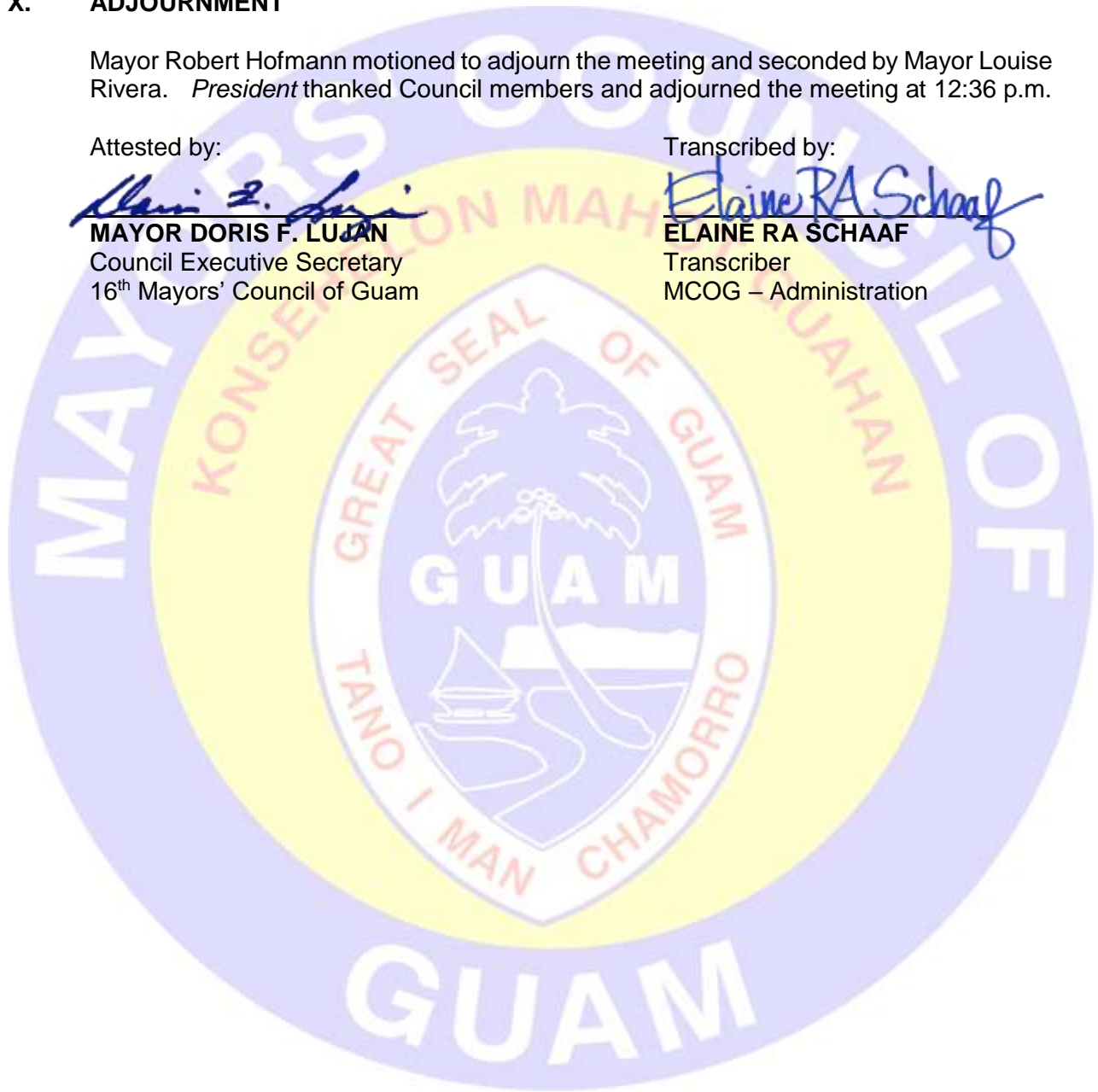
Mayor Robert Hofmann motioned to adjourn the meeting and seconded by Mayor Louise Rivera. *President* thanked Council members and adjourned the meeting at 12:36 p.m.

Attested by:


MAYOR DORIS F. LUJAN
Council Executive Secretary
16th Mayors' Council of Guam

Transcribed by:


ELAINE RA SCHAAF
Transcriber
MCOG – Administration





FILE COPY

ATTENDANCE SHEET

Date: Wednesday, October 7, 2020

Time: 10:00 a.m.

CTO 10:14am
A 12:36pm

Type of Meeting: [] Regular [] Special

PLACE OF MEETING: **Tamuning Senior Center**

MAYORS / VICE MAYORS	DISTRICT	CONTACT NOS.	SIGNATURE
ALIG, Jesse L.G.	Piti	472-1232/33	
ALVAREZ, Dale E.	Santa Rita	565-2514/4337	
BAUTISTA, Jessie P.	Barrigada	734-3859/25/34/36	
BENAVENTE, Frank A.	Dededo	632-5203/5019-637-9014	
BLAS, June U.	Barrigada	734-3859/25/34/36	
CHARGUALAF, Ernest T.	Merizo	828-8312/2941	
CRUZ, John A.	Hagatna	477-8045/47	
DUENAS, Thomas J.	Mangilao	734-2163/5731	
FEJERAN, Christopher J.	Agat	565-4330/35/36/2524	
GOGUE, Jessy C.	Chalan Pago-Ordot	472-8302/477-1333	
HOFMANN, Robert RDC	Sinajana	472-6707/477-3323	
IRIARTE, Rudy D.	Sinajana	472-6707/477-3323	
LUJAN, Doris F.	Inarajan	475-2509-11	
MATANANE, Rudy M.	Yigo	653-9446/5248	
MCDONALD, Paul M.	Agana Hts.	472-6393/8285/6	
PACO, Rudy A.	Mongmong-Toto-Maite	477-6758/9090	
QUENGA, Bill A.	Yona	789-4798/0012/1525/6	
QUINATA, Johnny A.	Umatac	828-2940/8258	
RIVERA, Louise C.	Tamuning-Tumon-Harmon	646-5211/8646	
SALAS, Frankie A.	Asan-Maina	472-6581/479-2726	
SANCHEZ, Anthony P.	Yigo	653-9446/5248	
SANTOS, Kenneth C.	Tamuning-Tumon-Harmon	646-5211/8646	
SAVARES, Melissa B.	Dededo	632-5203/5019/637-9014	
SUSUICO, Kevin JT	Agat	565-4330/35/36/2524	
TAITAGUE, Vicente S.	Talofof	789-1421/3262/4821	
UNGACTA, Allan R.G.	Mangilao	734-2163/5731	
SABLAN, Angel R.	EXECUTIVE DIRECTOR		
OFFICIAL REPRESENTATIVE	DISTRICT	SIGNATURE	
<i>Genedore C. Reyes</i>			
GUESTS	AGENCY/ORGANIZATION	CONTACT NO.	
Bill BENNETT	PACIFIC FACE MASKS	483-6500	
Michael Lintiacu	PAI	888-6280	
Brandon Armstrong	PNC	858-5916	
<i>Genedore C. Reyes</i>	AHMA	472-0205/127	
Alana Chargualaf	AAFB	797-1452	
TRINITY HYPONED	YIGO	653-9446	
URIAH PEREZ	MCBCB	355-2342	
Robert CIZAMA	GOV. OFFICE	685-1113	
Georgette Orido			
Haidee E Gilbert	Guam Dolly Post	977-8094	
JANAMEN SING	JRM	349-6114	

