



Regular Monthly Meeting
10 a.m. Wednesday, January 3, 2018
Mayors' Council Conference Room
Hagåtña, Guam

MINUTES

I. **CALL TO ORDER:** *President* Mayor Paul McDonald called the meeting to order at 10:51 a.m.

II. **ROLL CALL:**

BAUTISTA, Jessie P.	Vice Mayor	Barrigada
BENAVENTE, Frank A.	Vice Mayor	Dededo
BLAS, Jesse M.	Mayor	Yona
DUENAS, Thomas J.	Vice Mayor	Mangilao
FEJERAN, Christopher J.	Vice Mayor	Agat
GOGUE, Jessy C.	Mayor	Chalan Pago-Ordot
HOFMANN, Robert RDC	Mayor	Sinajana
LUJAN, Doris F.	Mayor	Inarajan
McDONALD, Paul M.	Mayor	Agana Heights
PACO, Rudy A.	Mayor	Mongmong-Toto-Maite
* QUINATA, Johnny A.	Mayor	Umatac
* RIVERA, Louise C.	Mayor	Tamuning-Tumon-Harmon
SALAS, Frankie A.	Mayor	Asan-Maina
SANCHEZ, Anthony P.	Vice Mayor	Yigo
SAVARES, Melissa B.	Mayor	Dededo
SUSUICO, Kevin T.	Mayor	Agat
TAITAGUE, Vicente S.	Mayor	Talofoto
UNGACTA, Allan "Al" R.G.	Mayor	Mangilao
O/R ALIG, Jesse L.G.	Mayor	Piti
R ALVAREZ, Dale E.	Mayor	Santa Rita
O BLAS, June U.	Mayor	Barrigada
O CHARGUALAF, Ernest T.	Mayor	Merizo
O CRUZ, John A.	Mayor	Hagåtña
O IRIARTE, Rudy D.	Vice Mayor	Sinajana
O MATANANE, Rudy M.	Mayor	Yigo
O SANTOS, Kenneth C.	Vice Mayor	Tamuning-Tumon-Harmon

O = ABSENT

*** = LATE**

**** = OFF ISLAND**

R = REPRESENTATIVE

Sixteen (16) members present at time of roll call. A quorum was established.

ADMINISTRATIVE STAFF:

Angel R. Sablan
JoAnn Charfauros

Executive Director
Recording Secretary

III. **RECITATION OF *INIFRESI***

- IV. **SECRETARY'S REPORT** - Minutes of December 6, 2017 – **Mayor Robert Hofmann made the motion to approve and seconded by Mayor Vicente Taitague. No further discussions or objections and the motion carried.**

TREASURER'S REPORT – **Mayor Robert Hofmann made the motion to approve the Report and seconded by Mayor Vicente Taitague. No further discussions or objections and the motion passed.**

V. **EXECUTIVE DIRECTOR'S REPORT:**

1. **Audience Request for MCOG Special Monthly Meeting January 17, 2018**

- a. Dan Guerrero, Regional Community Plans Liaison Officer, JRM Navy's Underground Fuel Line Installation Project Update
- b. Leilani M.B. Cruz, Administrative Officer, Guam Education Board Board representation, bus stops, disaster response, and ground maintenance
- c. Chad Palomo, Program Coordinator, DSC, DPHSS Discuss Aging Network Services
- d. Patrick Lujan, PHEP Manager, DPHSS Public Health Emergency Preparedness

Mayor Robert Hofmann made the motion to approve the requests as presented and seconded by Mayor Jessy Gogue. No discussions or objections. The motion carried.

2. **Communications –**

a. **GREENWASTE/CITRUS TREES** – *President* informed the Body that Deputy Director Jessie Palican, entomologist Russell Campbell, and biologist Dr. Dulla met last week together with ED on Friday, December 29, 2017. They told *Agriculture* they have noticed citrus and mango trees dying. *Agriculture* asked that mayors conduct a survey for the number and type of citrus trees that are dying within their Districts and turn them in one weeks' time. They want to know if it is islandwide and want to come out and have them tested. Mayor Robert Hofmann said he would email to Council some home remedies and asked that it be sent out to all the Districts.

Also discussed was green waste and fire ants. The curtain burner was in Hagatna last week; that was the last of their PO from GSA. They have spent \$70K with a couple of villages to bring the air curtain burner to the site. The site is in Yigo. They are looking at the four (4) other villages they know have a stockpile of green waste. *Agriculture* would like to know if there are other villages who have green waste. If they test it and there are no fire ants, they will have DPW take the waste, bring it up to Yigo, and burn it there. If there were fire ants, they would have to bring the curtain burner to the site. If it is done in Yigo, it is \$15 a cubic yard; if it is brought to your village, it is \$50 a cubic yard. *Agriculture* asked mayors to identify an area in the south and central for the air curtain burner provided it does not affect residents with respiratory problems.

ED spoke with Yvette at GuamEPA who said to allow the usage of money from Dept. of Agriculture first for the green waste instead of what they would be giving the Council.

b. **FY2018 BUDGET ACT ORIENTATION** – ED announced orientation for all concerned Administrative Assistants or Municipal Clerks who handle the budgetary process of Districts' appropriations and quarterly reports. Details and instructions will be discussed

as well as the procurement process. The orientation is scheduled from 2pm to 5 pm, Friday, January 5 at Council's conference room. Council would try to get the *Report* out to the Legislature by January 19.

c. **GCC PROCUREMENT COURSE** – ED announced the next five (5) District staff to attend the course. As a reminder, this was at the recommendation of the OPA. Seats are limited to five (5) per agency. Council would continue until all nineteen (19) is completed.

d. **FIERCE CATOC, DELOITTE; AUDIT OF FY 2017 NON-APPROPRIATED FUNDS** – ED reminded the Body to turn in documents the OPA had requested. The OPA would list those Districts who are non-compliant.

e. **DECAL LOGOS ON OFFICIAL VEHICLES** – ED reminded the Body that by law, decals needed to be on their vehicles. Police officers are pulling over those without decals and citing drivers. He also expressed that mayors can't say Council gave these new vehicles without decals because every vehicle that left the Council came with decals on them. What Chief Procurement Officer Claudia Acfalle would do next is if it does not work she is going to start having DPW confiscate vehicles until decals are put on. ED gave fair warning; by law, there is no exception.

VI. UNFINISHED BUSINESS

a. **TRAVEL POLICY – Mayor Robert Hofmann, Mayor Melissa Savares, and Mayor Jessy Gogue** – Mayor Hofmann said the committee members would review the existing Mayors' Council Travel Policy created in 1991 and by next meeting there should be something formally done for adoption. Mayor Jessy Gogue stated that the Body just needed to reaffirm that adoption.

b. **EMPLOYEE APPRECIATION FINAL REPORT** - Mayor Robert Hofmann conveyed submitting to Executive Director the final report for the 40th Anniversary and Employee Appreciation Awards pending signature from the chair, Mayor Rudy Matanane.

c. **MCOG 2017 CHRISTMAS PARTY FINAL REPORT** – No report.

d. **REVOLVING RECYCLING PURCHASE ORDERS** – Mayor Jessy Gogue queried on the status update. ED stated *President*, Mayor McDonald was in his office this morning when he called GuamEPA who informed him that the MOU was returned back to them from the AG's office for corrections on her name. It was fixed and submitted back to the AG then to the Governor for signature and from there it would go to Dept. of Administration.

ED said if Districts have a lot, Mr. Daniel Chu is willing to help move it and work with the mayors. ED said he would work with those mayors. Mayor Gogue said his concern is with the abandoned vehicles. ED said he would work with Mr. Glenn Makepeace because he has an EPA permit. ED said as soon as the account is set up by DOA, every District would each get a \$15,000 PO for Abandoned Vehicles, \$15,000 for white goods, \$15,000 for loose metals, \$10,000 for tires and \$5,000 for batteries.

VII. NEW BUSINESS

1. **COMPACT IMPACT** – Mayor Robert Hofmann reported as of December 31, 2017, Phase I funds expired, Council ended up returning \$16,056. Phase II funds would expire

April 2018. Districts need to exhaust these funds, which is about \$188K. The Body requested Mayor Hofmann to obtain balances for each District.

Because of the lack of contractors, Mayor Hofmann gave suggestion to draft a letter for ED's signature requesting to move it to equipment, supplies, air conditioners and computer equipment, do open purchase orders with the exact amount. Change the category to air conditioners and computers; that is probably the fastest way to spend the money. The reality if spending the \$188K by April without contractors is nearly impossible. According to the AS400, if only one purchase order got issued last year, that is not a good track record.

VIII. COMMITTEE REPORTS

1. BOARDS AND COMMISSIONS –

An updated list would be provided in mayors packets at next meeting.

STRAY DOGS (SARU) – Committee member, Vice Mayor Jessie Bautista stated that the MOU was presented to the Humane Society and it took long to review then they changed out their workers, which threw back many problems where the committee initially dealt with the people that were introduced to the program. Vice Mayor said he would have the committee do follow up.

2. MCOG STANDING COMMITTEES – No report.

IX. ANNOUNCEMENTS

- Hosting of Traditional Healers – *President* announced an MCOG hosting of about fifty (50) *Åmot* healers from the CNMI tomorrow evening at Agana Heights Mayor's Office who are here to attend a medicine conference.
- Mayor Melissa Savares invited colleagues to the ribbon cutting ceremony for the Tier II Shelter Renovation Project at 10 a.m., Monday, January 8 at the Astumbo Gymnasium. This is a partnership with GHURA CBGP Grant, FEMA, and Homeland Security.
- Today's luncheon hosted by ***Santa Rita Mayor's Office***

X. ADJOURNMENT

Mayor Vicente Taitague moved to adjourn the meeting and seconded by Mayor Frankie Salas. The Regular Monthly Meeting of the Mayors' Council of Guam was adjourned at 11:35 p.m.

Attested by:

Transcribed by:



MAYOR DORIS F. LUJAN
Council Executive Secretary
16th Mayors' Council of Guam



ELAINE RA SCHAAF
Transcriber
MCOG – Administration

